

# Wisconsin Department Of Corrections



# **Release Planning**



#### **DAI Release Planning**



- Release planning begins 6-9 months from release and planning may be required up until the day of release
  - Complete a COMPAS assessment, as needed
  - Person in our care completes DOC-0745, the release plan, and this document guides releasing planning with social worker and DCC Agent of Record
    - Proposed Residence Plan and alternate plan
    - Employment Plan
    - Financial Plan
    - Health Needs
    - Education Goals/Plans
    - Treatment Goals/Needs
    - Transportation and Clothing for Release
    - Vital Documents

#### Release Planning Continued...



- Other release planning procedures include:
  - No less than two release planning phone calls scheduled with DCC Agent of Record
  - Complete Medicaid activation and assist with social security application if appropriate
  - Complete application process for all needed vital documents
  - DOC staff work through process for interstate compact if needed
  - Opioid Use History questionnaire is completed and resources provided
  - Provide person in our care with updated community resources for county of release
  - Ensure portfolio has documents needed

# State IDs and Driver's Licenses



## **Obtaining a State ID**



If a person in our care chooses to obtain a state ID:

DOC staff
determine
the status of
the
individual's
vital
documents
and assist in
obtaining
needed
documents

Complete the MV-3004 Staff schedule and complete a photograph session with the individual — this is processed through designated photo ID software

Staff
ensure all
necessary
documents
are mailed
in via USPS

The DMV is responsible for returning vital documents and the photo ID to the site and the documents and ID are stored in the individual's property





	Original ID Card	Duplicate ID Card	Renewable ID Card
Definition	Wisconsin DMV record indicates that no ID card has ever been issued	Wisconsin DMV record indicates the individual holds a valid ID card, but the card was lost, stolen, or mutilated. ID card will expire in greater than one year.	Wisconsin DMV record indicates the individual previously held an ID card and the card is or has expired or will expire in less than one year.
Requirements	Wisconsin Resident and US Citizen and Proof of: 1. Legal Presence 2. Name and date of Birth 3. Identity 4. Residency (=incarceration)	Wisconsin Resident and US Citizen and Proof of: 1. Identity 2. Social Security Number Match	Wisconsin Resident and US Citizen and Proof of: 1. Identity 2. Social Security Number Match
Documents Original only, no copies	Certified Record of Birth (with raised seal) Signed Original Social Security Card DOT Form: MV-3004 (Section A & B indicating they are a US Citizen	Signed Original Social Security Card DOT Form: MV-3004 (Section A & B indicating they are a US Citizen	Signed Original Social Security Card DOT Form: MV-3004 (Section A & B indicating they are a US Citizen

#### **Considerations for State IDs:**



- Individuals must be able to obtain and have access to all of the Vital Documents listed on the previous slide to apply for a State ID
- Individuals must be residing in Wisconsin upon release
- The address of the institution the individual resides at must be used for the address listed on the State ID
- Individuals can only have a State ID or a Driver's License
- DOT accepts application no more than six months from release and no less than 60 days from release

### Obtaining a Driver's License





DOC staff in WCCS take individual to DMV to determine what is needed to obtain DL

Individual completes all necessary requirements to become eligible for learner's permit

Individual
works with
driving school
contracted
with DOC to
complete
lessons

Driving school takes individual for road test

Reinstatement or Renewal



DOC staff in WCCS take individual to DMV to determine what is needed to renew or reinstate their DL



Individual completes all necessary requirements to renew or reinstate their DL

#### **Considerations for Driver's Licenses:**



- Individuals must be classified as minimum community custody
- Costs associated with obtaining a driver's license are the responsibility of the person in our care
- Road tests are required for any individual 18 and older and eye exams is required for all first-time issuance or renewal of regular driver's license
- If a license is revoked, suspended, or cancelled, individuals must wait out the period or satisfy the case until they are eligible for reinstatement
- If individual holds a license in another state, that license must be valid for application
  of WI driver's license
- Obligations related to fees and fines connected to their driver's license must be fulfilled
- SR22 insurance and assessment/counseling requirements must be met



## **Thank You**

