

Structural Collapse Working Group Action Plan – October 28, 2008

Membership: Membership shall consist of nine members composed of the following; one representative from each of the four task groups; one member from a local resource team; one instructor appointed by the REACT director; one member of the Professional Fire Fighters of Wisconsin; one member from the Wisconsin State Fire Chiefs' Association; one at large member appointed by the Wisconsin State Fire Chiefs' not associated with any taskforce or local resource team.

Goal: To provide a series of recommendations to Wisconsin Emergency Management and the Office of Justice Assistance for the continued development, operation, and sustainment of taskforce(s) based on defined outcomes as established by this working group.

Objectives:

1. Develop the optimum number of members and teams based on defined criteria that includes but is not limited to: standards of cover to provide response to the majority of the state in terms of response time and access to various geographic regions.
2. Define the level of service and/or expectations for service delivery to a range of natural and man-made disasters including but not limited to floods, tornadoes, explosions, age related building collapses, critical infrastructure, vulnerability, and acts of terrorism.
3. Determine the level of funding to support the taskforce(s) based on desired outcomes.
4. Determine the most appropriate funding model to assure continuous operation, training, response, and equipping of the taskforce team(s).

Considerations

In order to adequately address the goals and objectives and provide meaningful recommendations, the working group must address the following issues.

1. Capacity of the taskforce(s)
2. Service delivery methods
3. Standards of cover in terms of miles and time
4. Optimum number of members of taskforce(s)
5. Optimum number of taskforces
6. Current equipment capabilities and distribution of equipment
7. Future equipment needs
8. Level of local commitment on behalf of participating departments/communities
9. Workers' compensation liability

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10. Liability Insurance/indemnification
11. Skill development and training
12. Skill sustainment
13. Organizational structure of team(s) (individual departments or state employees)

Meetings

Two meetings are planned in Wisconsin Dells with a completion goal of December 15, 2008. The meetings shall begin at 0900 and continue until 1500 or completion of the list of items to consider on both meeting days. A final report of recommendations shall be submitted to Wisconsin Emergency Management, Office of Justice Assistance, and the Wisconsin State Fire Chiefs' Association regarding the Structural Collapse program.

Meeting Ground Rules

To assure productive and efficient meeting the following rules will be enforced by the Chairman of the working group.

1. The meetings are open to fire service personnel.
2. Only committee members may speak or individuals recognized by the Chairman.
3. Interested fire service parties may submit written comments to the committee or have concerns presented by committee members.
4. Meetings will start and end on schedule.
5. Members present will be considered the official spokesperson for their respective agency/taskforce/department/organization.
6. Minutes will be recorded, subject to approval by the working group, and be distributed the respective members and organizations to assure maximum dissemination of information.
7. General parliamentary procedures will be used by the working group to conduct these meetings. Majority vote of the members constitutes agreement by the working group.
8. A working lunch will be provided by the Wisconsin State Fire Chiefs' Association.
9. The chairman is responsible to keep the group focused and moving forward with respect to agenda items.