

Chapter NHA 1

AUTHORITY AND DEFINITIONS

NHA 1.01 Authority.

NHA 1.02 Definitions.

Note: Chapter NHA 1 as it existed on June 30, 1980, was repealed and a new chapter NHA 1 was created effective July 1, 1980.

NHA 1.01 Authority. The rules in chs. [NHA 1](#) to [5](#) are adopted pursuant to ss. [15.08 c5d cbd](#), [227.11 c2d](#), and [456.02](#), Stats.

History: Cr. [Register, June, 1980, No. 294](#), eff. 7-1-80; correction made under s. [13.93 c2md cbd 7.](#), Stats., [Register, May, 1986, No. 365](#); correction made under s. [13.93 c2md cbd 7.](#), Stats., [Register, September, 1989, No. 405](#); am. [Register, September, 1997, No. 501](#), eff. 10-1-97; CR 18-054: am. [Register June 2021 No. 786](#), eff. 7-1-21.

NHA 1.02 Definitions. As used in chs. [NHA 1](#) to [5](#):

c1d XAccredited college or universityY means an educational institution that is accredited by a regional or national accrediting agency recognized by the U.S. department of education.

c1gd XBoardY means the nursing home administrator examining board.

c1md XCredit hourY means, for purposes of education completed to obtain an initial credential, a period of at least 50 minutes of instruction for a term of not less than 16 sessions. For purposes of continuing education, one earned semester credit hour shall be granted 4 contact hours of continuing education credit, and one earned quarter credit hour shall be granted 2 contact hours of continuing education credit.

c2d XExperience in the field of institutional administrationY means work experience acquired in any consecutive 36-month period within the 5-year period immediately preceding the date of application for licensure, as an employee, student, trainee, or intern in the total operation and activities of a nursing home under the supervision of persons licensed under ch. [456](#), Stats., or holding the equivalent license in another state recognized by the board, and exposure to and knowledge of each of the following:

cad Fiscal management, including all of the following:

1. Financial planning, forecasting, and budgeting.
2. Accounting practices and principles.
3. Fiscal intermediaries.
4. Public finance programs.
5. Management of residents[funds.

cbd Environmental services, including all of the following:

1. Preventive maintenance programs for buildings and equipment.
2. Sanitation procedures, practices, and policies.
3. Design needs of the disabled.
4. Environmental safety practices, policies, and procedures and accident prevention.
5. Maintenance, housekeeping, laundry, and security functions.
6. Relationship between health facility management.
7. Government environmental service providers.

ccd Resident services, including all of the following:

1. Therapy services.
2. Physician services.

3. Social services.
4. Resident food services.
5. Resident activities.
6. Patient care.
7. Drug handling and control.
8. Nursing services.
9. Rehabilitative and restorative.

cdd Personnel management, including all of the following:

1. Recruiting, interviewing, hiring, and training.
2. Reviewing, disciplining, and supervising employees.
3. Recordkeeping.
4. Preparation of statistical reports.
5. Wage and salary administration.
6. Health care staffing patterns.
7. Human relations.
8. Administering fringe benefit programs.
9. State and federal employment regulations.

ced State and federal inspections for compliance with applicable nursing home laws, rules, and regulations.

c2nd XInspectionY means any type of inspection conducted by the Wisconsin department of health services pursuant to s. [50.04](#), Stats., or [42 CFR Part 488](#).

c3d XNABY means the National Association of Long Term Care Administrator Boards.

c3md XNursing homeY has the meaning given in s. [456.01 c2d](#), Stats.

c4d XOne contact hourY means a period of attendance in a continuing education program of at least 50 minutes.

c5md XPattern of serious violations of federal or state statutes, rules, or regulationsY means the occurrence of any of the following:

cad One or more class XAY violations, as defined in s. [50.04 c4d cbd 1.](#), Stats., in each of at least 2 inspections within any consecutive 36-month period.

cbd One or more deficiencies related to participation requirements under [42 CFR 483.13](#), [483.15](#), or [483.25](#), which constitute immediate jeopardy to a resident[s health or safety, in each of at least 2 inspections within any consecutive 36-month period.

ccd One or more deficiencies related to participation requirements under [42 CFR 483.13](#), [483.15](#), or [483.25](#), which constitute a pattern of actual harm, but which does not constitute immediate jeopardy to a resident[s health or safety, in each of at least 2 inspections within any consecutive 36-month period.

cdd One or more deficiencies related to participation requirements under [42 CFR 483.13](#), [483.15](#), or [483.25](#), which constitute widespread actual harm, but which does not constitute immediate jeopardy to a resident[s health or safety, in each of at least 2 inspections within any consecutive 36-month period.

ced One class XAY violation, as defined in s. [50.04 c4d cbd 1.](#), Stats., and one deficiency of any type specified

in par. **cbd**, **ccd**, or **cdd**, within 36 months of each other, but resulting from different inspections.

cfd Two or more deficiencies in any combination of single deficiencies of the types specified in par. **cbd**, **ccd**, or **cdd**, within 36 months of each other, but resulting from different inspections.

c6d XProgram of studyY means a prescribed sequence of courses that is offered by a university or college accredited by a regional or national accrediting agency recognized by the U.S. department of education and that consists of at least one course of 3 credit hours in each of the following:

cad Laws governing the operation of licensed nursing homes.

cbd Elements of proper and effective administration of licensed nursing homes.

ccd Protection of the interests, safety, and well-being of residents.

cdd Psychological, physical, medical, and social needs of residents.

c7d XRegular course of studyY means a prescribed program of courses offered by a university or college, accredited by a regional or national accrediting agency recognized by the U.S. department of education, which leads to an associate, baccalaureate, master, or doctoral degree and that includes a program of study and a supervised clinical practicum.

c8d XSpecialized coursesY means individual courses that are offered by one or more educational institutions or course providers and that lead to adequate preparation in each of the following general subject areas in nursing home administration:

cad Administration of a nursing home.

cbd Long-term patient care.

ccd Organizations of health-care systems.

c9d XSupervised clinical practicumY means work experience acquired in a nursing home in conjunction with a regular course of study.

History: Cr. [Register, June, 1980, No. 294](#), eff. 7-1-80; am. c6d [cintro.d, Register, May, 1986, No. 365](#), eff. 6-1-86; am. c4d [cad and cbd, c6d cintro.d, cr. c6d ced, Register, September, 1989, No. 405](#), eff. 10-1-89; renum. c1d to c6d to be c5d, c4d, c7d, c6d, c8d and c1d and am. c1d [cintro.d, cr. c2d and c3d, Register, June, 1991, No. 426](#), eff. 7-1-91; reprinted to correct printing error, [Register, July, 1992, No. 439](#); corrections made in c1d under s. 13.93 c2md [cbd 1., Stats., Register, October, 1993, No. 454](#); am. [cintro.d, c1d cintro.d, cbd cintro.d, 7. and ccd cintro.d, 9., cdd cintro.d, c6d cintro.d and c7d, r. and recr. c1d ccd 2., renum. c2d and c8d to be c3md and c8d cintro.d and am., cr. c8d cad, cbd, ccd and c9d, Register, September, 1997, No. 501](#), eff. 10-1-97; renum. c1d to be c2d, cr. c1d, [Register, January, 2000, No. 529](#), eff. 2-1-00; [CR 01-101](#): am. [cintro.d and c3d, cr. c2nd and c5md, Register February 2002 No. 554](#), eff. 3-1-02; [CR 06-010](#): renum. c5d to be c1md and am. [Register July 2006 No. 607](#), eff. 8-1-06; correction in c2nd made under s. 13.92 c4d [cbd 6., Stats., Register March 2013 No. 687](#); [CR18-054](#): am. [cintro.d, cr. c1gd, am. c2d cintro.d, cad cintro.d, 1. to 4., cbd cintro.d, 1. to 6., ccd cintro.d, 1. to 8., cdd cintro.d, 1. to 8., ced, c3d, c3md, c5md, c6d, c7d, c8d cintro.d Register June 2021 No. 786](#), eff. 7-1-21.