

## Chapter DWD 802

### TECHNICAL EDUCATION EQUIPMENT GRANTS

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**DWD 802.01 Authority and purpose.** This chapter is created to establish the rules for administering and awarding technical education equipment grants to school districts in this state, as authorized under s. 106.275, Stats.

**History:** EmR2001: emerg. cr., eff. 2-25-20; CR 20-015: cr. Register April 2022 No. 796, eff. 5-1-22.

**DWD 802.02 Applicability.** This chapter applies to the department, applicants for grants, and school districts in this state that are awarded grants for technical education equipment under s. 106.275, Stats.

**History:** EmR2001: emerg. cr., eff. 2-25-20; CR 20-015: cr. Register April 2022 No. 796, eff. 5-1-22.

**DWD 802.03 Definitions.** In this chapter:

(1) “Applicant” means a school district in this state that applies to the department for a grant.

(2) “Department” means the department of workforce development.

(3) “Grant” means an agreement between the department and the grantee whereby the department provides funds from the appropriation under s. 20.445 (1) (cg), Stats., for the purposes specified in s. 106.275 (1) (b), Stats.

(4) “Grantee” means a school district awarded a grant by the department.

(5) “Grant program announcement” or “GPA” means a document that describes the grant program under this chapter, invites applications for a grant, specifies who may apply, establishes application procedures, specifies how the department will evaluate applications based on the criteria for awarding the grants, and establishes conditions and restrictions that accompany grants.

**History:** EmR2001: emerg. cr., eff. 2-25-20; CR 20-015: cr. Register April 2022 No. 796, eff. 5-1-22.

**DWD 802.04 Application.** (1) **PROCEDURE.** The department shall solicit applications for grants by preparing one or more GPAs, publishing a notice of the availability of each GPA on the department’s website, and distributing copies of the GPA on request. An applicant shall apply for a grant on an application form included in the GPA by the date specified in the GPA and in accordance with the procedures and requirements specified in the GPA.

**Note:** GPAs can be found on the department’s website at [http://wisconsinfastforward.com/wff\\_standard.htm](http://wisconsinfastforward.com/wff_standard.htm).

(2) **CONTENTS.** An applicant for a grant shall describe all of the following:

(a) The purpose and need for the grant.

(b) The projected outcomes that the applicant is seeking to achieve as a result of receiving the grant.

(c) A summary of the applicant’s proposed budget for acquiring equipment used in advanced manufacturing fields in the workplace, including the amount, form, and source of the matching funds required under s. DWD 802.06.

(d) A justification of the proposed budget under par. (c) that details cost estimates used in compiling the budget.

(e) A narrative description of the program for which the applicant will acquire equipment used in advanced manufacturing fields in the workplace.

(f) Any other information required in the GPA.

**History:** EmR2001: emerg. cr., eff. 2-25-20; CR 20-015: cr. Register April 2022 No. 796, eff. 5-1-22.

**DWD 802.05 Grant awards.** (1) **PRELIMINARY REVIEW.** The department shall review each application for compliance with the format and content specifications of s. DWD 802.04 (2) and the GPA. The department may deny any application that fails to meet any of those criteria.

(2) **EVALUATION CRITERIA.** (a) If the department does not deny a grant application under sub. (1), the department shall evaluate the application against all of the following criteria:

1. Demand-driven need based on labor market data and employer partnerships.

2. Leveraging of partnerships with employers and matching funds.

3. Optimizing regional training capacity and the number of skilled workers as validated by relevant employers.

4. Building on proven programs.

5. Demonstrating sustainability of training pupils in the use of equipment that will be acquired with grant moneys.

(b) For each GPA, the department shall establish and make available a grant evaluation rubric and scoresheet that requires the department to assign points to each application signifying the degree to which the application meets each criterion under par. (a), except that the grant evaluation rubric and scoresheet may allow the department to assign a greater number of points to applications for which private sources contribute all or some of the matching funds required under s. DWD 802.06. The total points assigned to the application for all applicable criteria will be the score for the application. The department shall numerically rank each application for each GPA.

**Note:** Grant evaluation rubrics and scoresheets can be found on the department’s website at [http://wisconsinfastforward.com/wff\\_standard.htm](http://wisconsinfastforward.com/wff_standard.htm).

(3) **MAKING AWARDS.** For each GPA, the department shall award grants to the applicants with the highest numerical scores under sub. (2) (b).

(4) **NOTIFICATION.** The department shall notify each applicant in writing of the department’s decision on the application by the date set in the GPA.

(5) **CONTRACT.** The department shall make each grant award through a contract between the department and the applicant selected to receive the grant.

**History:** [EmR2001](#): emerg. cr., eff. 2-25-20; [CR 20-015](#): cr. [Register April 2022 No. 796](#), eff. 5-1-22.

**DWD 802.06 Match requirement.** An applicant may not be awarded a grant unless the applicant provides matching funds equal to 200 percent of the amount of the grant that is awarded. The matching funds may be in the form of money, or the monetary value of equipment, contributed from private sources or the applicant or from both private sources and the applicant.

**History:** [EmR2001](#): emerg. cr., eff. 2-25-20; [CR 20-015](#): cr. [Register April 2022 No. 796](#), eff. 5-1-22.

**DWD 802.07 Use of grant funds.** A grantee may use grant funds only for the acquisition of equipment that is used in advanced manufacturing fields in the workplace, together with any software necessary for the operation of that equipment and any instructional material necessary to train pupils in the operation of that equipment.

**History:** [EmR2001](#): emerg. cr., eff. 2-25-20; [CR 20-015](#): cr. [Register April 2022 No. 796](#), eff. 5-1-22.

**DWD 802.08 Amount of grants.** The amount of a grant shall be based on the amount requested by the applicant and approved by the department, except that no grant may be less than \$5,000 nor more than \$50,000.

**History:** [EmR2001](#): emerg. cr., eff. 2-25-20; [CR 20-015](#): cr. [Register April 2022 No. 796](#), eff. 5-1-22.

**DWD 802.09 Reporting requirements.** A grantee shall file a report with the department by September 1 of each of the first 3 fiscal years following the fiscal year in which the grant was received. In each report, the grantee shall do all of the following:

- (1) Describe how the grant moneys were expended.
- (2) Describe the outcomes achieved as a result of receiving the grant.
- (3) Share the best practices employed by the grantee regarding the training of pupils in the use of the equipment acquired with the grant moneys.
- (4) Include a plan for sustainability of the training described in sub. (3).
- (5) Provide such other information as the department may require in the GPA.

**History:** [EmR2001](#): emerg. cr., eff. 2-25-20; [CR 20-015](#): cr. [Register April 2022 No. 796](#), eff. 5-1-22.