

## **NOTICE OF PROPOSED GUIDANCE DOCUMENT**

### **Multimodal Local Supplement: Webinar Presentation**

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment on the Multimodal Local Supplement Webinar Presentation, Wis. Stat. Ch.20.395(2)(fc), a proposed guidance document.

### **PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION**

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website:

<https://appengine.egov.com/apps/wi/dot/guidance-docs?guidDocId=MLS Slides>

2. Mailing written comments to:

Division of Transportation Investment Management  
Wisconsin Department of Transportation  
4822 Madison Yards Way  
PO Box 7913  
Madison, WI 53707- 7913

### **WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT**

The final version of this guidance document will be posted at [wisconsindot.gov](http://wisconsindot.gov) to allow for ongoing comment.

### **AGENCY CONTACT**

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DOTDTIMGuidanceDocs@DOT.WI.GOV

# Multimodal Local Supplement (MLS)

## 2020-2021 Biennial Program Overview

Informational Webinar



# Multimodal Local Supplement (MLS)

- Webinar Agenda
  - General Information
  - MLS Eligibility
  - MLS Application Process
  - MLS Selection Process
  - MLS Project Delivery
  - Reference Links
  - Question & Answer

# General Information



# WisDOT Local Programs & Finance

## Today's Presenters & MLS Staff Contacts

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# MLS General Information

- \$75 million available in one-time general purpose revenue funding (GPR)
- Program Overview
  - Multimodal project eligibility
  - Expanded Local Sponsor eligibility
  - Funding for new projects only
  - Up to 90% state cost share
  - Local delivery, local administration
  - Project funding thresholds
  - Project reimbursement

# MLS General Information

- MLS funding is available for new projects
  - Local Road improvements
  - Local Bridge improvements
  - Transit vehicle purchases, facility construction
  - Bicycle/Pedestrian facilities
  - Railroad improvements
  - Port & Harbor improvements
- Design-only projects and planning studies are ineligible for MLS funding
- Maintenance activities are ineligible for MLS funding



# MLS General Information

- MLS funding availability is divided into three categories
  - Counties
  - Cities/Villages
  - Towns
- Minimum MLS total project cost
  - \$250,000 for counties/cities/villages
  - \$50,000 for towns
- Maximum MLS project award: \$3,500,000
- Six-year project completion requirement



# MLS General Information

- MLS selection committee structure
  - Counties
  - Cities/Villages
  - Towns
- MLS application evaluation – Maximum 50 points
  - Modal score – no modal type preference
    - Maximum 25 points
  - Other factors for evaluation
    - Maximum 25 points
      - Economic Impact
      - Connectivity
      - Cost Effectiveness
      - Other Considerations

# MLS Eligibility



# MLS Eligibility

- MLS project sponsors
  - Local units of government with the taxing authority to guarantee availability of local match funds
  - Wisconsin's eleven federally recognized tribal governments
  - Private organizations as secondary sponsors

# MLS Eligibility

- Real estate project costs over \$100,000
- Utility costs related to relocation, removal or new utilities are ineligible
- State and federal environmental regulations need to be coordinated through the appropriate regulatory agency
- Complex projects with a federal interest or urban area regional significance may require state oversight

# MLS Eligibility

- Eligible Road/Bridge improvements
  - Replacement
  - Reconstruction
  - Rehabilitation
  - Widening
- Ineligible Road/Bridge improvements
  - Equipment purchases
  - Maintenance activities
  - Connecting highways

# MLS Eligibility

- Eligible Transit improvements
  - Transit vehicle purchase
  - Transit equipment
  - Transit facility new construction
  - Transit facility upgrades
- Ineligible Transit improvements
  - Operations costs
  - Maintenance activities



# MLS Eligibility

- Eligible Bicycle/Pedestrian & Transportation Alternative improvements
  - On-road & off-road trail facilities
  - Rails to trails
  - ATV/snowmobile motorized-use only trails
  - Historic transportation facilities
- Ineligible Bicycle/Pedestrian & Transportation Alternative improvements
  - Outdoor advertising
  - Mixed-use trails (i.e., motorized/non-motorized use)
  - Vegetation management practices
  - Maintenance activities



# MLS Eligibility

- Eligible Railroad improvements
  - Rail line rehabilitation
  - Railroad bridges
  - Passenger rail enhancements
  - Intermodal freight facility new construction
  - Intermodal freight facility upgrades
- Ineligible Railroad improvements
  - Railcar purchase
  - Operations costs
  - Maintenance activities

# MLS Eligibility

- Eligible Harbor improvements
  - Harbor dredging
  - Port infrastructure expansion or upgrades
  - Freight rail expansion
  - Passenger/car ferry equipment purchase
  - Repair of dock walls
- Ineligible Harbor improvements
  - Operations costs
  - Maintenance activities

# MLS Application Process



# MLS Application Process

- MLS application materials
  - <https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/default.aspx>
- MLS project application deadline
  - [5:00 p.m. on Friday, December 6, 2019](#)
- E-mail completed MLS application to
  - [DOTLocalPrograms@dot.wi.gov](mailto:DOTLocalPrograms@dot.wi.gov)

# MLS Application Process

- Applications must be complete
  - Appropriate modal sections
  - Narrative restricted to one page
  - Signed by local official with legal authority
  - Maps indicating project location
  - Total project cost estimates
    - Eligible and ineligible costs

# MLS Application

## General Information



### 2020-2021 MULTIMODAL LOCAL SUPPLEMENT (MLS) APPLICATION

Wisconsin Department of Transportation  
9/2019

#### PROJECT AND SPONSOR: GENERAL INFORMATION

Improvement Type:  Road  Bridge  Transit  Railroad  Bicycle/Pedestrian  Harbor  Multiple

Primary Project Sponsor _____	<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> County <input type="checkbox"/> Tribal Govt.	County _____
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Secondary Project Sponsor (If Applicable) _____	<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> County <input type="checkbox"/> Tribal Govt. <input type="checkbox"/> Other	County _____
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Anticipated Project Construction Schedule Date _____ (Calendar Year)	Funding Request Design/Construction <input type="checkbox"/> Construction <input type="checkbox"/>	Is Project Shovel Ready? Yes <input type="checkbox"/> No <input type="checkbox"/>
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#### PROJECT IMPROVEMENT DESCRIPTION

*ONLY FILL OUT THE SECTIONS BELOW THAT CORRESPOND TO THE IMPROVEMENT TYPE(S). ALL APPLICANTS MUST FILL OUT SECTIONS F-H.*



# MLS Application

## Section A (Road/Bridge)

### SECTION A: ROAD OR BRIDGE IMPROVEMENTS (NOTE: Connecting highways are not eligible for MLS funding)

#### 1. LOCATION & GENERAL INFORMATION: Complete for each Road or Bridge Improvement Application

On Route [ ]	At Route – Start (include offset if applicable) [ ] Start [ ] Offset	Toward Route – End [ ]	
Surface Type <b>SELECT</b>	Surface Thickness [ ] (inches)	Travel Width (Per Lane) [ ] (feet) [ ] (inches)	
Left Shoulder [ ] (feet) [ ] (inches)	Right Shoulder [ ] (feet) [ ] (inches)	<input type="checkbox"/> Curb and Gutter?	
<b>REQUIRED: Attach an 8½ x 11 map showing project location.</b>			
Length of Project (rounded to nearest tenth of a mile): [ ]	Average Daily Traffic (ADT): [ ]	ADT % Truck: [ ]	Pavement Condition Rating: [ ]
Improvement Type: <input type="checkbox"/> Replacement <input type="checkbox"/> Rehabilitation <input type="checkbox"/> Pavement Replacement <input type="checkbox"/> Reconstruction			

#### 2. BRIDGE INFORMATION: Complete for Bridge Improvement Applications ONLY

Bridge Type (if Other, specify in narrative): <b>SELECT</b>	Feature the Structure Passes Over: [ ]	Number of Spans: [ ]	Detour Length: [ ]
Clear Roadway Width of Bridge (feet): [ ]	Bridge Length (feet): [ ]	Approach Pavement Width (feet): [ ]	Total Approach Length (feet) [ ]
Structure ID (If Applicable): [ ]	Bridge Build Year: [ ]	Bridge Rehabilitation Year: [ ]	Posted or Statutory Speed Limit(s): [ ] (mph)
Deck Rating: [ ]	Substructure Rating: [ ]	Superstructure Rating: [ ]	Current Load Posting: [ ] (if none, enter N/A)

- WisDOT (WISLR) road data is available at: <https://wisconsindot.gov/Pages/doing-bus/local-gov/wislr/default.aspx>
- WisDOT (HSI) bridge data is available at: <https://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rsrcs/strct/hsi.aspx>



# MLS Application

## Sections B-E (Transit, Railroads, BikePed, Harbors)

### SECTION B: TRANSIT IMPROVEMENTS

Transit Improvement Type: <input type="checkbox"/> Vehicle Purchase <input type="checkbox"/> Facility Construction <input type="checkbox"/> Equipment Purchase <input type="checkbox"/> Other (describe) <input type="text"/>			
Number of Vehicles for Purchase <input type="text"/>	Vehicle Purchase Type: <input type="text"/>	Facility Type: <input type="text"/>	Facility Improvement Description <input type="text"/>
Equipment Purchase Description: <input type="text"/>		Other Improvement Description: <input type="text"/>	

### SECTION C: RAILROAD IMPROVEMENTS

Type of Railroad Improvement <b>SELECT</b>	Total Annual Rail Carloads <input type="text"/>	New Rail Facility? Yes <input type="checkbox"/> No <input type="checkbox"/>	Rail Operator: <input type="text"/>
Total Annual Eliminated Truck Traffic (Estimated in Tons): <input type="text"/>		Preserve Existing Rail Line? Yes <input type="checkbox"/> No <input type="checkbox"/>	Restore Inactive Rail Line? Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>REQUIRED: Attach an 8½ x 11 map showing project location.</b>			

### SECTION D: BICYCLE/PEDESTRIAN IMPROVEMENT

Bicycle/Pedestrian Improvement Type: <input type="checkbox"/> Facilities <input type="checkbox"/> Railroad Corridor Conversion <input type="checkbox"/> Historic Preservation <input type="checkbox"/> Other (describe) <input type="text"/>			
Improvement Location: <input type="text"/>		Known Safety Issues? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, specify: <input type="text"/>	
Will the proposed improvement utilize local forces to complete the construction activities? Yes <input type="checkbox"/> No <input type="checkbox"/>			
<b>REQUIRED: Attach an 8½ x 11 map showing project location.</b>			

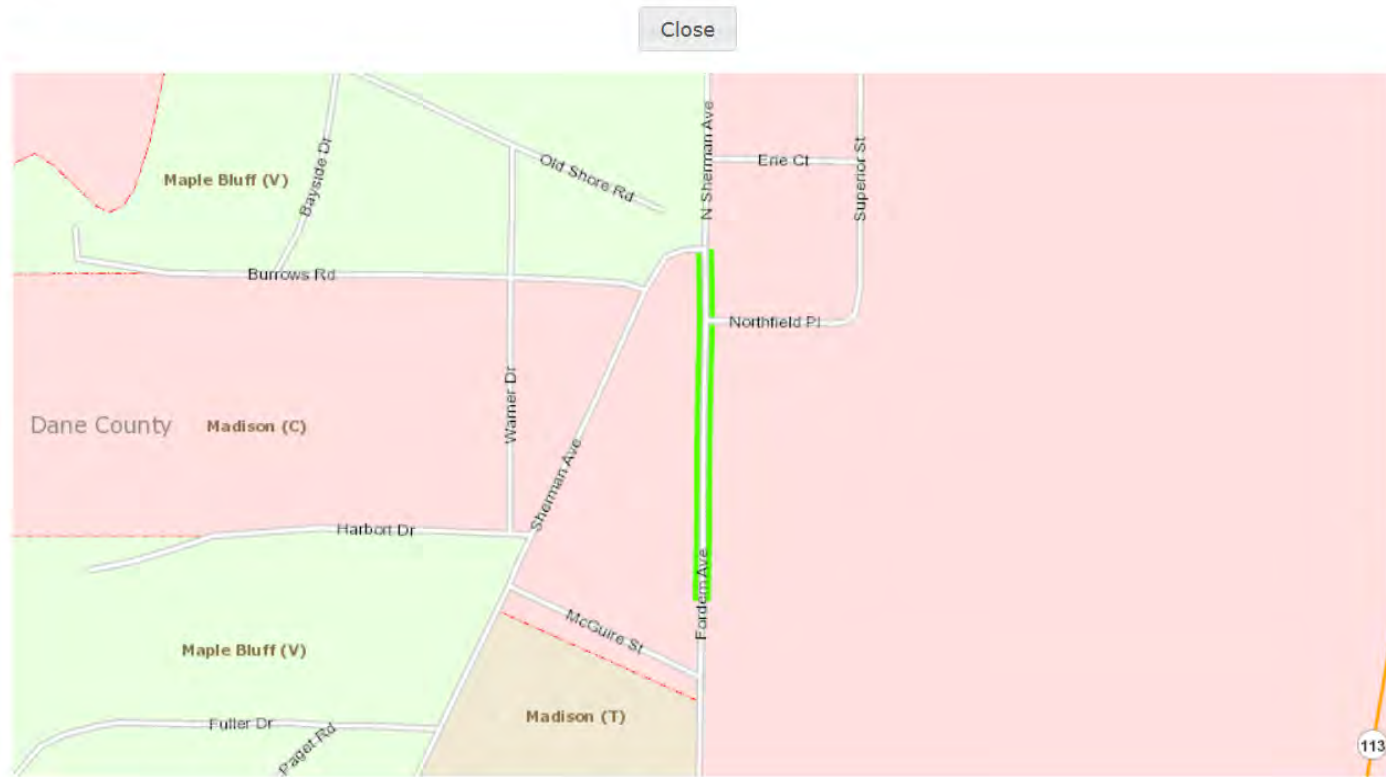
### SECTION E: HARBOR IMPROVEMENTS

Harbor Improvement Type: Dredging <input type="checkbox"/> Port Infrastructure Expansion <input type="checkbox"/> Dock Walls (Rehabilitation/Construction) <input type="checkbox"/> Other <input type="checkbox"/>			
Total Annual Transportation Economic Impact (Estimated): <input type="text"/>		Total Annual Benefit to Local Economy (Estimated): <input type="text"/>	
<b>REQUIRED: Attach an 8½ x 11 map showing project location.</b>			

# MLS Application

## WISLR Map Example

WISLR Location Map



# MLS Application

## Section F (Narrative)

### **SECTION F: PROPOSED IMPROVEMENT NARRATIVE (REQUIRED FOR ALL APPLICATIONS)**

This is a field to provide a detailed description of the project beyond what has already been provided in previous sections. Prepare the project narrative in a Word document, complete a spell check, and cut and paste the summary into the application form. Provide supporting project documentation such as any permits/licenses (including issuing agency & start/end dates) and any relevant transportation/bike-pedestrian/comprehensive planning documents. Describe potential project impact on regional economic activity, including freight movement (e.g., specific shipping/receiving facilities), worker access to employment opportunities and overall economic connectivity enhancements. Describe potential project impacts on safety and regional quality of life. Describe any relevant environmental/cultural issues, including any Section 4(f) and Section 6(f) concerns.

Include any information that demonstrates the viability of the proposed project by showing its value based on service life, economic benefits or in comparison to other alternatives. This may include benefit-cost analysis or other calculations.

A separate attached document not exceeding 1 page (double spaced, 10 pt. font) may be substituted for this section.

- Clearly define project scope
- Limit narrative to one page
- Present clear and demonstrable project value

# MLS Application

## Section G (Funding)

### SECTION G: COST ESTIMATE/FUNDING (REQUIRED FOR ALL APPLICATIONS)

Yes  No Has the county/municipality/town/tribal government requested or been approved for other federal or state funding from the Wisconsin Department of Transportation (WisDOT) for the improvement?

If Yes, please specify the Local Program:  WisDOT Project I.D.:

Yes  No The Multimodal Local Supplement provides up to 90% state funding with a minimum 10% Local match. We anticipate the award process to be very competitive. Would the project sponsor accept a lower cost share to obtain funding?

**Estimated Improvement Cost (NOTE: Attach separate spreadsheet showing detailed cost breakdown):**

Design Costs:

\$

State Review for Design Cost Estimate (Provided by WisDOT, if applicable):

\$

Construction Costs:

\$

State Review for Construction Cost Estimate (Provided by WisDOT, if applicable):

\$

Total Improvement Costs (without State Review):

\$

Total Improvement Costs (with State Review, if applicable):

\$

**NOTE: For WisDOT use only.**

**NOTE: WisDOT state oversight estimates are based on the complexity of the project. Not all projects will require state oversight.**

**Additional Funding Comments:**

This is an optional field to enter funding-related comments and estimated cost calculations.

- If design is locally funded, insert N/A in design costs field
- Use funding comments to demonstrate eligible/ineligible project costs
- A spreadsheet for cost calculations may be attached to application

# MLS Application

## Section H (Signature)

### SECTION H: SIGNATURE (REQUIRED FOR ALL APPLICATIONS)

This request is made by the undersigned under proper legal authority to make such request for the designated County/Municipality/Town/Tribal Government.

City  Village  Town  County  Tribal Government

County

X

(Head of Government/Designee – Signature)

(Date – mm/dd/yyyy)

(Print Name)

(Title)

X

(Secondary Project Sponsor – Signature, if applicable)

(Date – mm/dd/yyyy)

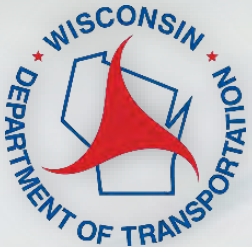
(Print Name)

(Title)

WisDOT will contact the primary project sponsor upon review of the application if any questions or a need for additional project documentation.

Submit completed application(s) to the following WisDOT email address: [DOTLocalPrograms@dot.wi.gov](mailto:DOTLocalPrograms@dot.wi.gov)

# MLS Selection Process





# MLS Selection Process

- Projects are selected by committees comprised of local officials
- Each committee reviews all eligible applications, scores projects, determines funding cost share, and makes final selection of projects that are forwarded to the WisDOT Secretary for approval
- WisDOT MLS staff facilitates committee meetings
- Project awards are announced in early 2020



# MLS Selection Process

- Project Scoring Rubric
  - Modal types can receive a maximum of 25 points
    - Priority or additional points are not given to specific modal types
  - Universal scoring factors can add up to 25 additional points
    - Economic impacts to the community or region – up to 10 points
    - Connectivity with other modes and to job centers or access to community services – up to 5 points
    - Cost effectiveness – project scope value compared to treatment alternatives – up to 5 points
    - Other considerations – as determined by committee, e.g., regional significance – up to 5 points

# MLS Project Delivery



# MLS Project Delivery

- Project design standards in accordance with
  - Counties: Transportation Code 205
  - Cities/Villages: Facilities Development Manual (FDM) 11-20-1
  - Towns: Transportation Code 204
  - Exception to Standards requirements within the Trans Codes apply
- Project complexity, federal action(s), and urbanized regional significance are factors used to determine the need for state oversight
  - State administrative oversight can be requested by a sponsor regardless of project complexity

# MLS Project Delivery

- Sponsors are responsible for all project costs incurred prior to completion of a signed state municipal agreement (SMA) and notification of authorization to incur costs from WisDOT
- MLS projects must not be advertised for bid until a signed SMA has been executed
- MLS projects must be competitively bid and awarded to the lowest responsible bidder

# MLS Project Delivery

- MLS projects must be advertised for a minimum of 15 days (i.e., two consecutive weeks)
  - Award is to the lowest responsible bid
  - Advertisement and low bid award documentation must be submitted with request of reimbursement
  - Wis. Stats. § 16.855, 66.0901, 985.01(1m), 985.07
- Counties are eligible to bid on MLS projects
  - Not subject to LRIP program rule Wis. Stats. § 86.31(6)(h)(3)
  - Counties are subject to all other county bidding and work rule restrictions as noted in Wis. Stats. § 59.52(30)

# MLS Project Delivery

- MLS project components cannot be bid separately
  - One MLS project – One MLS contract award
- Consultants that complete an MLS application are eligible to respond to the design solicitation



# MLS Project Delivery

- MLS is a reimbursement program
- Documentation for reimbursement
  - A copy of the advertisement to bid (Affidavit of Publication)
  - Lowest responsible bid award and rejection notices or dated board minutes
  - Exception to Standards (if applicable)
  - Proof of permits
  - Documentation that confirms contractor payment



# MLS Project Delivery

- Reimbursement for all eligible project costs is contingent on project completion within the six year sunset window
- Reimbursement for all eligible project costs will not exceed MLS award
- Local project sponsors are required to maintain all project documentation and submit to WisDOT upon request in the event of a project review or project audit

# References



# References

- Wisconsin Access Management System (WAMS)
  - <https://on.wisconsin.gov/WAMS/home>
- Wisconsin Information System for Local Roads (WISLR)
  - <https://wisconsin.gov/Pages/doing-business/local-government/wislr/default.aspx>
- Highway Structures Information (HSI)
  - <https://wisconsin.gov/Pages/doing-business/engineering-consultants/resources/structures/hsi.aspx>
- Facilities Development Manual (FDM)
  - <https://wisconsin.gov/Pages/doing-business/engineering-consultants/resources/roadway/fdm.aspx>

# References

- Transportation Code 204 (towns)
  - [https://docs.legis.wisconsin.gov/code/admin\\_code/trans/204](https://docs.legis.wisconsin.gov/code/admin_code/trans/204)
- Transportation Code 205 (counties)
  - [https://docs.legis.wisconsin.gov/code/admin\\_code/trans/205](https://docs.legis.wisconsin.gov/code/admin_code/trans/205)
- Facilities Development Manual 11-20-1 (cities/villages)
  - <https://wisconsindot.gov/rdwy/fdm/fd-11-20.pdf#fd11-20-1>
- Transportation Code 301 (human services vehicles)
  - [https://docs.legis.wisconsin.gov/code/admin\\_code/trans/301](https://docs.legis.wisconsin.gov/code/admin_code/trans/301)
- Eminent domain & condemnation
  - <https://docs.legis.wisconsin.gov/statutes/statutes/32/1/05>
  - <https://docs.legis.wisconsin.gov/2017/related/proposals/ab967>

# References

- Bidding and advertising
  - *Wis. Stats. §* [16.855](#), [66.0901](#), [985.01\(1m\)](#), [985.07](#)
- Railroad bidding & advertising
  - <https://docs.legis.wisconsin.gov/statutes/statutes/85/077>
- Railroad crossing alterations
  - <https://docs.legis.wisconsin.gov/statutes/statutes/195/29>
- Ports/Harbors bidding & advertising
  - <https://docs.legis.wisconsin.gov/statutes/statutes/30/III/32>
- County work rule restrictions
  - *Wis. Stats. §* [59.52\(30\)](#)
- Bicycle/Pedestrian guidance
  - *Wis. Stats. §* [84.01\(35\)](#)

# Questions

[DOTLocalPrograms@dot.wi.gov](mailto:DOTLocalPrograms@dot.wi.gov)

