



State of Wisconsin
Governor Tony Evers

Department of Agriculture, Trade and Consumer Protection
Bradley M. Pfaff, Secretary

Submitting Pesticide Labels to Wisconsin

The purpose of this document is to inform all licensees that WDATCP **does not accept paper or image copies** (scanned-in documents) of pesticide product labels.

Please submit each label as a text-searchable pdf document (no scanned copies), using the directions on the following page.

As a reminder, WDATCP requires submission of a pesticide label at the following times:

- 1) When applying for a new registration of each pesticide product to be sold or distributed in Wisconsin, including minimum risk (FIFRA Section 25b) pesticides exempt from federal registration.
- 2) When an amended label for each product sold or distributed in Wisconsin becomes available.

If you have any questions regarding label submission, please contact:

Pesticide Product Registrar (608) 224-4536
Agricultural Resource Management Division
Email address: DATCPPesticideRegistration@Wisconsin.gov

Wisconsin - America's Dairyland

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Wisconsin DATCP Label Submission Instructions

The following table specifies whether or not each delivery method is acceptable for a given occasion where label submission is required. Please be sure to read the corresponding footnotes.

Reason for label submission	Acceptable delivery method for labels			
	E-mail	CD by mail ²	ALSTAR ³	Kelly Solutions ⁵
New registration	Yes ¹	No	Yes	No
Renewal	Yes ¹	No	No	Yes
Label amendment	Yes ¹	No	Yes ⁴	Yes

- 1 E-mail is the preferred method of delivery. Submit label(s) to the secured email address: DATCPPesticideRegistration@Wisconsin.gov. Please be aware that attachments larger than 10 MB may not transmit successfully.
- 2 The Wisconsin Department of Agriculture no longer accepts label submissions on CD.
- 3 Visit <http://npirspublic.ceris.purdue.edu/alstar.html> for more information about this third-party service.
- 4 You may upload amended labels to ALSTAR, but this alone does not fulfill amended label submission requirements for Wisconsin. You will also need to provide e-mail notification including attached pdf label copies to: DATCPPesticideRegistration@Wisconsin.gov.
- 5 Visit <http://www.kellysolutions.com/> for more information about this third-party service.

Do not send registration fee payments to the Madison office. This causes a delay in processing the registration application. All product registrations and accompanying payments should be submitted to the following address:

**WDATCP
Lockbox 93598
Milwaukee, WI 53293-0598**