## NOTICE OF PROPOSED GUIDANCE DOCUMENT

Name Change

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment on Name Change, chs. 342 and 343, a proposed guidance document.

## PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website:

https://appengine.egov.com/apps/wi/dot/guidance-docs?guidDocId=DMV509

2. Mailing written comments to:

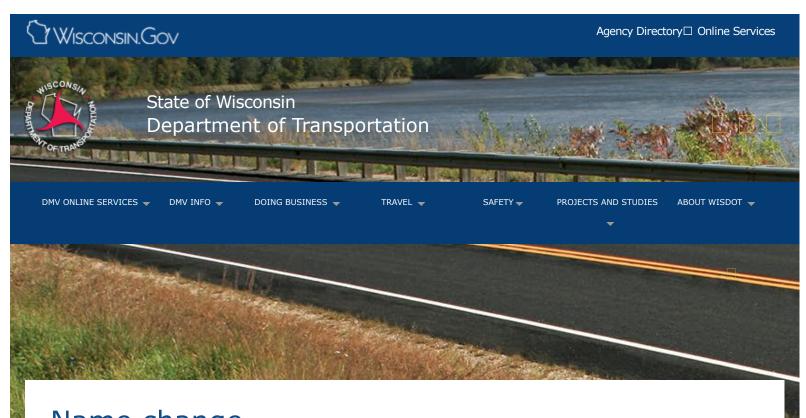
Division of Motor Vehicles Wisconsin Department of Transportation 4822 Madison Yards Way PO Box 7336 Madison, WI 53707-7336

## WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at <u>wisconsindot.gov</u> to allow for ongoing comment.

## **AGENCY CONTACT**

DOTDMVGuidanceDocs@DOT.WI.GOV



# Name change

Online services

**Vehicles** 

Titles

Plate guide

Special plates

Motor carriers

DMV customer service

centers

Forms

**Drivers** 

# Driver license or identification (ID) card

If you change your name and hold a Wisconsin ID card or Wisconsin driver license, you will need to visit a DMV customer service center to get a duplicate license or ID card. DMV customer service centers accept cash, checks, debit cards and the following credit cards: Visa, MasterCard, American Express and Discover. Debit cards will be processed as credit. Before going to a DMV customer service center, you will need to change your name on your social security card. You will need to surrender your current Wisconsin driver license or Wisconsin ID card when requesting a name change.

You will need to provide DMV with proof of identity and proof of name change. You may also need to provide proof of name and date of birth, proof of residency and proof of legal presence.

A duplicate driver license will be issued to you for \$14. A duplicate ID card costs \$16.

## Commercial driver license (CDL)

If you hold a CDL, you will need to visit a DMV customer service center to have your name changed. You will need to surrender your current Wisconsin Commercial Driver License (CDL) when requesting a name change. DMV customer service centers accept cash, checks, debit cards and the following credit cards: Visa, MasterCard, American Express and Discover. Debit cards will be processed as credit.

A replacement driver license will be issued to you. The fee is \$14.

### Certificate of title

Changing your name on your Wisconsin driver license or Wisconsin ID card changes your name with DMV. It is not mandatory that you obtain a corrected title, confirmation of ownership\* or registration documents with your new name. When DMV issues a subsequent title, confirmation of ownership or registration to you, it will reflect the new name. You will need to mail in or bring in your current title or confirmation of ownership when requesting a name change.

Beginning July 30, 2012, state law requires the department to deliver all titles to the lien holder (lender). Vehicle owners will receive a Confirmation of Ownership document in place of the title that is sent to the lien holder (lender).

If you have a lien on your vehicle, check Lien search and contact the lien holder to obtain the title, if the date processed is on or after July 30, 2012.

After changing your name on your Wisconsin driver license or ID card, you may, however, request a title, confirmation of ownership, or registration document with the new name. The fee is \$5 per vehicle at the DMV customer service center, or no charge by mail, if only the customer name has changed.

#### **Questions?**

Email Wisconsin DMV email service

Phone

#### Contact Information Forms/Notices Acceptable use policy Contact Us **Forms** Support Legal notices Privacy policy Translate website□ Software information Traducir el sitio de web□ 翻譯網站 Website übersetzen□ WisDOT Employees ترجمة الموقع Txhais website□ Employee information 웹 사이트 번역 PTA web Перевести сайт HR Self-Service **Travel Expenses** WisDOT LearnCenter

