NOTICE OF PROPOSED GUIDANCE DOCUMENT

How to Apply for a Title and/or Plates

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment on How to Apply for a Title and/or Plates, ch. 341 and 342, a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website:

https://appengine.egov.com/apps/wi/dot/guidance-docs?guidDocId=DMV449

2. Mailing written comments to:

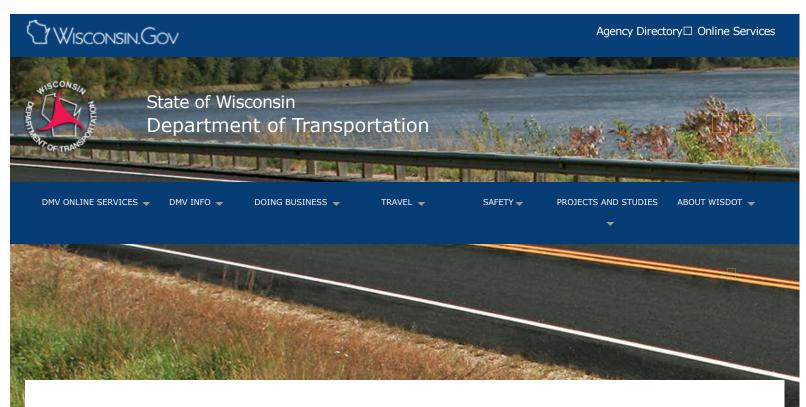
Division of Motor Vehicles Wisconsin Department of Transportation 4822 Madison Yards Way PO Box 7336 Madison, WI 53707-7336

WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at <u>wisconsindot.gov</u> to allow for ongoing comment.

AGENCY CONTACT

DOTDMVGuidanceDocs@DOT.WI.GOV



Apply for title and/or license plates (registration)

Online services

Vehicles

Titles

Plate guide

Special plates

Motor carriers

DMV customer service

centers

Forms

Drivers

When you purchase a vehicle, or receive it as a gift, you must immediately apply for a Certificate of Title.

The seller must complete the assignment of title in full, including the odometer disclosure (unless exempt), and give you the original document with a lien release for any lien listed on the title. Never buy a vehicle without receiving a title signed by the previous owner.



Automobiles (passenger vehicles)

Save time! Apply for title online with eMV Public

• Go to eMV Public Title & register to title your vehicle **and** apply for new license plates or transfer license plates to the vehicle.

 Go to eMV Public Title Only - no operation to title your vehicle but **not** apply for new license plates or transfer license plates to the vehicle.



Light truck (8,000 pounds or less)

To apply by mail or in person

You will need the following items:

- 1. The Certificate of Title (not a photocopy) signed by the previous owner
- 2. Completed and signed Wisconsin Title & License Plates form

 MV1 (make a copy for your records)
- 3. A license plate to transfer or the appropriate registration fee if you do not have plates or if your current plates expire within the next three months
- 4.

 Title fee
- 5. Sales tax
- 6. □ Local sales tax (if applicable)
- 7.

 Wheel tax, if applicable
- 8.

 Electric vehicle surcharge, if applicable
- 9. Check or money order made payable to: **Registration Fee Trust**
- 10. Current identification, if applying in person at a DMV customer service center or to a DMV agent. DMV customer service centers accept cash, checks, debit cards and the following credit cards: Visa, MasterCard, American Express and Discover. Some agents accept credit/debit cards or checks. Others will accept only cash and/or checks or money orders.

Transfer plates only

If you already have a title for your vehicle, and you have current Wisconsin license plates in your name from another vehicle that you no longer own or operate, you can transfer plates to the first vehicle. Both vehicles must be the same type (example: transfer plates from auto to auto, or truck to same weight class truck). Plates are transferable between spouses or same sex domestic partners.

Save time! Apply to transfer plates online

To apply by mail or in person:

Complete form	□ MV1	with the	plate number	vou want to	transfer on	the application
			p.o.co	,		a.b.ba

Apply for license plates only

If you don't have license plates for a vehicle titled in your name (never had plates or the plates were transferred to another vehicle) you must apply for new plates to operate the vehicle.

Save time! Apply for license plates online

To apply by mail or in person:

Complete form	□ MV1. Select the	e plate type in	Section G,	or use a	special	plate ap	plication,	and
mail it with the	required fee.							

You must display Wisconsin license plates within 2 business days

To legally operate your vehicle you must display a permanent or temporary plate within two business days of purchase.

You may submit the MV1 application with the title and appropriate fees at any DMV customer service center offering registration service or at one of our DMV Agents. If you apply at a DMV customer service center, there is a \$5 counter service fee in addition to title and registration fees. An agent will charge a \$3 plate fee and/or a service fee up to \$5.

Obtain service at:

- DMV customer service centers
- DMV title/registration service agents
- Temporary license plate agents

When can I expect my certificate of title, registration, license plates or renewal stickers?

See processing times for DMV products.

'Opt Out' - request to withhold your name and address from mailing lists

Questions?

Email Wisconsin DMV email service

Phone

Contact Information

Contact Us

Support

Translate website□

Traducir el sitio de web□

翻譯網站

Website übersetzen□

ترجمة الموقع

Txhais website□ 웹 사이트 번역

Перевести сайт

Forms/Notices

Acceptable use policy

Forms

Legal notices

Privacy policy

Software information

WisDOT Employees

Employee information

PTA web

HR Self-Service

Travel Expenses

WisDOT LearnCenter

