

NOTICE OF PROPOSED GUIDANCE DOCUMENT

How to Apply for a Title

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment on How to Apply for a Title, ch. 342, a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website:

<https://appengine.egov.com/apps/wi/dot/guidance-docs?guidDocId=DMV409>

2. Mailing written comments to:

Division of Motor Vehicles
Wisconsin Department of Transportation
4822 Madison Yards Way
PO Box 7336
Madison, WI 53707-7336

WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at wisconsindot.gov to allow for ongoing comment.

AGENCY CONTACT

DOTDMVGuidanceDocs@DOT.WI.GOV



State of Wisconsin Department of Transportation

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Title your vehicle with eMV Public-No Operation

[eMV Public application](#)[Instructions](#)[Frequently asked
questions](#)[Glossary](#)

Welcome to the fastest, most convenient way to title your new vehicle in Wisconsin. You can easily transfer the title of a vehicle (currently titled in Wisconsin) into your name upon completion of the private sale. The eMV Public online system will walk you through each step of the process.

This application allows you to title a vehicle in your name but **does not allow you to register it with license plates for operation in Wisconsin**. You may title a vehicle and register it with license plates by using the [eMV Public title and registration](#) application.

Review eMV Public [restrictions](#) to confirm if this online service will work for your vehicle and get other titling options. Before you start, have these handy:

- Title, signed by the [seller\(s\)](#), including:
 - An [odometer reading](#) completed by the seller(s) on the back of the title for vehicles less than 10 model years old.
 - A [lien release](#) if there is a [lien holder](#) listed on the front of the title and the loan is paid off.
- A [Wisconsin Driver License or Identification card](#), last four digits of your social security number and date of birth.
- Payment information
 - Visa, MasterCard, American Express or Discover credit, debit card. Your credit or debit

card will be charged a [convenience fee](#) for this service.

or

- Checking/savings account using ACH (Automated Clearing House) and avoid the [convenience fee](#).
- A printer with 8-½ by 11 inch paper.

After you pay and complete your transaction, you must mail the following items to the address listed on the eApplication/Receipt to receive your vehicle title:

- eMV Public eApplication/Receipt (see [sample](#))
- Valid original title signed by the seller
- Other items, if applicable, such as
 - A valid original lien release if the vehicle currently has a lien
 - An [MV2790](#) Trustee Statement for Certificate of Title if the seller is a trust

The mailing address is on the eMV Public eApplication/Receipt – there is no need to visit a DMV Service Center or an agency/business that offers title and registration services.

Helpful resources

View the [glossary](#) for DMV terms or [frequently asked questions](#) (FAQs) for more information.

View instructions on how to download [Adobe Acrobat Reader](#). You must also set this as your default viewer.

By selecting the 'Start Now' button, you acknowledge that you understand and agree to the following:

I agree that by completing this online application, I am obligated to mail the required documents to the department for completion of my vehicle transaction. The fees required for this transaction cannot be refunded.

This service may not be available on Sundays from 6 a.m.–9 a.m. due to regular system maintenance.



[Apply for a title now.](#)

Questions?

Email [Wisconsin DMV email service](#)

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