

## **NOTICE OF PROPOSED GUIDANCE DOCUMENT**

### **School Bus Conversion**

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment School Bus Conversion s. 347 and Trans 137, a proposed guidance document.

### **PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION**

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website: <https://wisconsin.gov/Pages/dmv/vehicles/title-plates/school-bus-conversion.aspx>

2. Mailing written comments to:  
Division of Motor Vehicles  
Wisconsin Department of Transportation  
4822 Madison Yards Way  
PO Box 7336  
Madison, WI 53707-7336

### **WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT**

The final version of this guidance document will be posted at [wisconsin.gov](https://wisconsin.gov) to allow for ongoing comment.

### **AGENCY CONTACT**

[DOTDMVGuidanceDocs@DOT.WI.GOV](mailto:DOTDMVGuidanceDocs@DOT.WI.GOV)



## State of Wisconsin Department of Transportation

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# School bus conversion

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When a school bus is no longer operated as a school bus, certain equipment must be removed. The vehicle must not resemble a school bus once the conversion is complete, as outlined in Wis. Stat. [347.44\(4\)](#)

To title and register the vehicle with [auto](#), [\(regular\) bus](#), [heavy truck](#), [light truck](#), [motor home](#) or [special X license plates](#), submit the following items:

- Completed and signed Wisconsin Title & License Plates form  [MV1](#) (make a copy for your records)
- All applicable fees for title, registration, taxes, etc.
- Check or money order made payable to: Registration Fee Trust
- School Bus Conversion Record form  [MV2103](#)

If you have converted the school bus to a motor home, in addition to sleeping and dining areas, the vehicle must have at least four of the following permanently installed life support systems as outlined in Wisconsin Trans [137.03\(6\)](#) – Motor home definition/requirements:

- A potable (drinkable) water supply including faucet and sink that is self-contained or connects to an external water supply
- Ice box or refrigerator
- Self-contained toilet
- Cooking facilities
- 100-125 volt electric power source and/or LP gas
- Heating and/or air conditioning

### Questions?

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