NOTICE OF PROPOSED GUIDANCE DOCUMENT

Recreational Vehicle Dealer License

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment Recreational Vehicle Dealer License s. 218, a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website: https://wisconsindot.gov/Pages/dmv/dlr-agents/busns-

lcnse/recreationdlr.aspx

2. Mailing written comments to: Division of Motor Vehicles Wisconsin Department of Transportation 4822 Madison Yards Way PO Box 7336 Madison, WI 53707-7336

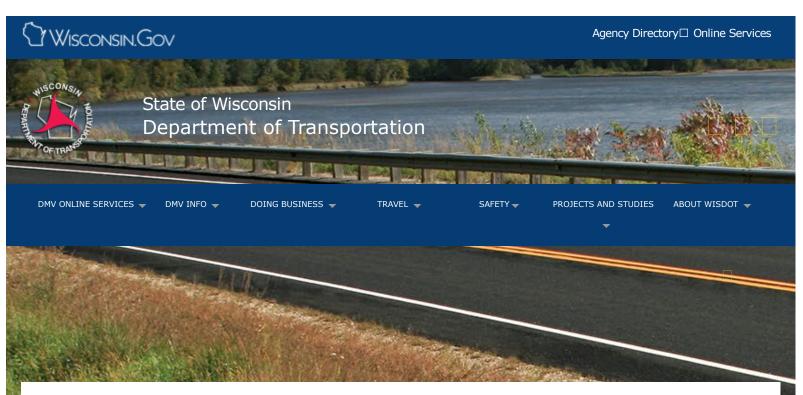
WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at <u>wisconsindot.gov</u> to allow for ongoing comment.

AGENCY CONTACT

DOTDMVGuidanceDocs@DOT.WI.GOV

Wisconsin DMV Official Government Site - Rec.vehicle dealer license



Recreational vehicle dealer license

- Business licenses
- Buyer's license
- Manufacturer license
- Moped dealer license
- Motorcycle dealer license
- Recreational vehicle dealer license
- Representative license
- Retail dealer licensing
- Salesperson license
- Salvage Buyer ID (BID) card
- Salvage dealer license
- Wholesale auction dealer license
- Wholesale dealer license

You will need these dealer license application forms:

• RV Application

MV2187

Entity/Owner Statement

MV2844

- RV Business Facilities Statement

 MV3183
- RV Service Agreement

 MV2535
- RV Salesperson/Representative License Application \Box MV2184
- Financial Statement

 MV2195
- Financial Statement Instructions

 MV2183
- Wisconsin Motor Vehicle Irrevocable Letter of Credit

 MV1046
- Dealer Bond 🗆 MV2511
- Articles of Incorporation Document

The recreational vehicle dealer license, Recreational Vehicle Dealer Two Year License Application form, business to sell, offer to sell, negotiate the sale or lease with an option to buy recreational vehicles. For purposes of dealer licensing, a recreational vehicle is a trailer (no engine), less than 45 feet long, designed to be towed by a motor vehicle and equipped and intended to be used for temporary human habitation.



Recreational vehicle dealer license plate

If your business will **only** sell motor homes (self-propelled by an engine) or other motor vehicles, you will need a Motor Vehicle Dealer License form \Box MV2186. For more information, visit the \Box retail dealer license page.

If your business will be selling mobile homes (travel trailers 45 feet long or longer) you will not need a motor vehicle dealer license. However, sale of mobile homes is regulated by the Wisconsin Department of Commerce (608) 266-8577.

You must meet all of the following requirements to qualify:

- Fill out an Entity/Owner Statement
 MV2844
- Fill out a Recreational Vehicle Business Facilities Statement

 MV3183.
- A building with a business office to maintain books, records and files.
- A display lot is optional, but if one is provided, it must be within the same block or directly across the street from the office.
- A sales tax seller permit is required. To obtain one, contact the Department of Revenue at (608) 266-2776 or on their website under □ Sales and Use Tax.
- Local zoning and permit approval.
- A service department or written agreement with a nearby service facility.
- Fill out a Financial Statement form □ MV2195. (To assist in filling out the MV2195 form, □ use these instructions.)
- Financial Requirement
 - You'll need one of the following: an original, completed and signed Surety bond (MV2511), a letter of credit (MV1046), or a Financial Statement in the amount of \$25,000. (A \$25,000 bond may be used in lieu of a Financial Statement.) If you are already licensed as a motor vehicle retail dealer at the same location, the \$50,000 surety bond you provided as a requirement for that license will also cover the recreational vehicle dealer license, and you will not be required to submit a financial statement. For a list of insurance companies accepting applications for bonds, see insurance companies that accept applications for bonds.
- An RV service agreement.
- At least one \Box licensed salesperson. That could be you or someone else. Note: A salesperson

license exam is not required for recreational vehicle salespeople.

- An exterior business sign.
- A lease for the business real estate unless the license applicant owns it.
- Fees payable to Registration Fee Trust for a two-year license: \$100 for the RV dealer license , \$150 for the first two dealer plates, \$10 for each additional plate, \$8 for each salesperson license.
- You must be at least 18 years old.
- You must submit to a Wisconsin Department of Transportation (WisDOT) inspection of the business location before the license is issued.

For more information:

- Field investigation offices
- Recreational vehicle dealer license plate

Apply by mail

Because the application forms require signatures of authorities and witnesses, they cannot be submitted online. Mail all completed applications to the following address:

Wisconsin Dept. of Transportation Dealer & Agent Section P.O. Box 7909 Madison, WI 53707-7909

If you have questions or to request application materials for the recreational vehicle dealer license:

Email Wisconsin DMV email service

Contact Information	Forms/Notices
Contact Us	Acceptable use policy Forms
Support	Legal notices
nslate website□ ducir el sitio de web□ 睪網站	Privacy policy Software information
Website übersetzen□ ترجمة الموقع	WisDOT Employees
hais website□ 사이트 번역 еревести сайт	Employee information PTA web HR Self-Service Travel Expenses WisDOT LearnCenter

