

NOTICE OF PROPOSED GUIDANCE DOCUMENT

Representative License

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment Representative License s. 218, a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website: <https://wisconsindot.gov/Pages/dmv/dlr-agents/busns-licnse/representativelic.aspx>

2. Mailing written comments to:
Division of Motor Vehicles
Wisconsin Department of Transportation
4822 Madison Yards Way
PO Box 7336
Madison, WI 53707-7336

WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at wisconsindot.gov to allow for ongoing comment.

AGENCY CONTACT

DOTDMVGuidanceDocs@DOT.WI.GOV



State of Wisconsin Department of Transportation

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**Are you a veteran? You may qualify for a fee waiver for an initial license.
Find out more!**

Anyone who sells vehicles to licensed dealers on behalf of a licensed motor vehicle wholesale dealer, motor vehicle manufacturer or motor vehicle distributor must have a motor vehicle representative license. Representatives may sell vehicles for more than one business at a time. There is no exam for the representative license.

No exam is required

There is no exam for the motor vehicle representative license. Representatives must be at least 18 years old, and cannot have been convicted of a crime directly related to the sale of motor vehicles. You do not need to have a valid drivers license to get a representative license. However, your employer might require it.

How to apply

If you have never held a Wisconsin representative license, or your previous license has expired, you may apply for a new representative license by doing the following:

- Complete and print the Salesperson/Representative License Application form [□ MV2184](#).
- Have your new employer complete and sign the bottom section of the form.
- Mail your completed application and fee to Wisconsin Department of Transportation's (WisDOT) Dealer & Agent Section at the address below. (See the MV2184 Salesperson/Representative License Application Form for the correct fee.)

For more information:

- [Field investigation offices](#)

If you have questions or to request application materials for the representative license:

Email [Wisconsin DMV email service](#)

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