

NOTICE OF PROPOSED GUIDANCE DOCUMENT
Commercial Driver Licenses – Federal Medical Card Tiers

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment Commercial Driver Licenses – Federal Medical Card Tiers s. 343, a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department’s website: <https://wisconsin.gov/Pages/online-srvcs/other-srvcs/self-cert.aspx>
2. Mailing written comments to:
Division of Motor Vehicles
Wisconsin Department of Transportation
4822 Madison Yards Way
PO Box 7336
Madison, WI 53707-7336

WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at wisconsin.gov to allow for ongoing comment.

AGENCY CONTACT

DOTDMVGuidanceDocs@DOT.WI.GOV



State of Wisconsin Department of Transportation

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Upload your current Fed Med card or view your tier of operation

Military or out-of-state driver license renewal

Motorcycle license

Federal medical cards

Tiers of operation

Upload your Fed Med card

Driver license/ID card

Commercial license

Teen drivers

Vehicles

Upload your medical certificate (Fed Med card) - Tier 1 drivers

- Tier 1 drivers are required to submit their Fed Med card to the DMV and keep it updated. Once you have uploaded your Fed Med card you will be able to print a confirmation of successful upload. **Note:** The confirmation is **not** valid to present to law enforcement or as proof you meet the commercial medical standards. The actual medical certificate and information on your record are the true verification that you meet these standards.

- Drivers who have certified to operate at Tier 2, 3 or 4 are not required to upload their Fed Med card. However, you may still be required to have a Fed Med card due to state statutes or employer policy. You do not have to furnish a copy of the card to the DMV, unless you are a Tier 3 driver applying for a license renewal or replacement at a DMV Customer Service Center.

View your tier of operation

- If you have already certified Tier 1, 2, 3 or 4 you may view and print your information from this website.
- If you would like to change your tier, you will need to visit a [DMV Customer Service Center](#). The following are required:
 - A completed Wisconsin Driver License Application [MV3001](#). We recommend that you complete all forms online, print and take them with you to the DMV Customer Service Center.
 - A completed Commercial Driver Certification: Tier of Operation [MV3230](#) to [certify your tier of operation](#)
 - [Federal Medical Examiner Certificate](#) (Fed Med card) if certifying tier 1 or tier 3
 - [Duplicate fee](#) (a duplicate driver license is required to accurately reflect any changes in driving restrictions based on your tier selection)
- If you are a new commercial driver, you will certify a tier as part of the application process for your CDL. The Tier of Operation form [MV3230](#) defines each of the tier levels. When you visit a DMV Customer Service Center to apply for your CDL, you will be asked to make your selection.

Before proceeding to this application, read the rest of the page, so you'll know what you need.

This service may not be available on Sundays from 6 a.m.–9 a.m. due to regular system maintenance.

[Upload your current Fed Med card or view your tier of operation](#)

Note: This service is not available from 2 a.m.–3 a.m. each day due to system updates.

Brief tutorial:



You'll need:

- Your Wisconsin driver license number
- The last four digits of your Social Security number
- The product number from your driver license (11 digit number from the back of your license)
- If you are uploading a new Fed Med card, you will need it available in an acceptable file type not to exceed 5 MB. File types accepted are PDF, JPG, GIF or PNG.

Note: Once the online transaction is completed you cannot cancel the transaction.

You will be unable to use this system if:

- You do not have a Wisconsin commercial driver license (CDL)
- You are under the age of 18

Processing time

Although most certificates are reviewed and added to the driver record in two to three business days, it may take up to 10 business days to complete this process.

Reminders for CDL operators

Keep your current physical address on file with the DMV. Failure to do so can result in a delay when receiving correspondence from the DMV. If you need to update your address, please visit your local [DMV service center](#) to apply for a duplicate driver license.

For more information:

- [Fed Med card](#)
- [Commercial driver license \(CDL\)](#)
- [CDL medical requirements](#)
- [CDL federal medical certificate information](#)

For Fed Med questions:

Email fedmed@dot.wi.gov

Phone (608) 267-2290

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