

NOTICE OF PROPOSED GUIDANCE DOCUMENT

Driver Training School – Starting Requirements

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment on Driver Training School – Starting Requirements s.343, a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website:

<https://appengine.egov.com/apps/wi/dot/guidance-docs?guidDocId=DMV126>

2. Mailing written comments to:

Division of Motor Vehicles
Wisconsin Department of Transportation
4822 Madison Yards Way
PO Box 7336
Madison, WI 53707-7336

WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at wisconsindot.gov to allow for ongoing comment.

AGENCY CONTACT

DOTDMVGuidanceDocs@DOT.WI.GOV



State of Wisconsin Department of Transportation

[DMV ONLINE SERVICES](#) ▾

[DMV INFO](#) ▾

[DOING BUSINESS](#) ▾

[TRAVEL](#) ▾

[SAFETY](#) ▾

[PROJECTS AND STUDIES](#)

[ABOUT WISDOT](#) ▾

Driver school application and fee

[Opening/maintaining a driver training school](#)

[Find a driver training school](#)

[Find a failure to yield right of way course](#)

[Find a CDL training school](#)

[Motorcycle courses](#)

[Find a motorcycle school](#)

[Find a traffic safety school](#)

[Driver license/ID cards](#)

[Commercial license](#)

[Teen drivers](#)

[Vehicles](#)

Complete Driver School Application form [MV3110](#) and submit it with the required fees. You must answer all questions on the application. Questions not answered or required documentation that is missing will delay the issuance of the school license. Refer to the Driver Training School Checklist form [MV3757](#) to ensure you submit all required documentation with your application.

The Driver School Application form is used to apply for an original, renewal or duplicate school license and to identify the age group that will be instructed.

- Adult only (18 years of age and over)
- Under 18 only
- Both adults and under 18 years of age
- Commercial motor vehicle (CMV) truck drivers

When you apply for an original school license, you must submit the following items:

- Driver School Application [□ MV3110](#)
- Copy of insurance policy (standard liability and vehicle)
- Driver School Bond [□ MV3764](#) or Bond Alternative [□ MV3755](#)
- Driver Instructor Application [□ MV3112](#)
- Contract/agreement (school must develop)
- Fee schedule (school must develop)
- Copy of form used to record student record (school must develop)
- Driver Training School Office Certification [□ MV3683](#)
- Driver Training School Classroom Certification [□ MV3684](#)
- Course summary for each type of lesson being offered (classroom; behind-the-wheel; 10-hour refresher and 40-hour instructor)
- Driver Training Vehicle Record [□ MV3264](#) if behind-the-wheel instruction is offered

Information required in the application may include, but is not limited to:

- Name of applicant
- Present address of applicant
- Previous addresses of applicant in the past 5 years
- Description of applicant and description of facilities
- Training or experience instructing drivers
- The names of instructors and a list of driver training cars, if applying for driver school license
- Any other information deemed relevant to the decision to grant or deny a license

For more information

- [Wisconsin State Statutes Chapter 343](#)
- [Wisconsin Administrative Code Chapter 105](#)

Driver Training Schools

P.O. Box 7920
Madison WI 53707-7920

Email dotdrvtrnschool@dot.wi.gov

Phone (608) 264-7495

Fax (608) 223-7705

Contact Information

[Contact Us](#)

[□ Support](#)

[Translate website](#) □

Forms/Notices

[Acceptable use policy](#)

[Forms](#)

[Legal notices](#)

[Privacy policy](#)

Traducir el sitio de web

翻譯網站

Website übersetzen

ترجمة الموقع

Txhais website

웹 사이트 번역

Перевести сайт

Software information

WisDOT Employees

Employee information

PTA web

HR Self-Service

Travel Expenses

WisDOT LearnCenter

