

NOTICE OF PROPOSED GUIDANCE DOCUMENT

Driver Training School – Starting Requirements

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment on Driver Training School – Starting Requirements s.343, a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website:

<https://appengine.egov.com/apps/wi/dot/guidance-docs?guidDocId=DMV120>

2. Mailing written comments to:

Division of Motor Vehicles
Wisconsin Department of Transportation
4822 Madison Yards Way
PO Box 7336
Madison, WI 53707-7336

WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at wisconsindot.gov to allow for ongoing comment.

AGENCY CONTACT

DOTDMVGuidanceDocs@DOT.WI.GOV



State of Wisconsin Department of Transportation

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Requirements to start a driver training school

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Commercial (for-profit) driver training schools and instructors are licensed and regulated by the Wisconsin Department of Transportation.

Specific requirements for becoming a licensed driver training school and/or instructor are listed below, along with applicable links to forms and other information. Please direct any questions to

dotdrvtrnschool@dot.wi.gov.

- [Approved school name](#)
- [Bond](#) - Driver School Bond form [MV3764](#) or Driver Training School Bond Alternative form [MV3755](#)
- [Business insurance](#) (\$500,000 minimum coverage)
- [Classroom certification](#) - Classroom Certification form [MV3684](#)
- [Course summary](#)
- [Customer contract/agreement](#)
- [Customer record cards](#)
- [Driver school application and fee](#) - Driver School Application form [MV3110](#)
- [Driver training school and instructor guidelines](#)
- [Driver training school vehicle record](#) - Driver Training Vehicle Record form [MV3264](#)
- [Fee schedule](#)
- [Instructor application and fee](#) - Driver Instructor Application form [MV3112](#)
- [Office certification](#) - Driver Training School Office Certification form [MV3683](#)
- [Vehicle insurance](#) (\$500,000/\$500,000/\$50,000 minimum coverage)

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Email address (required):

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Additional forms

- [Certification of Completion driver Instructions Course](#) [MV3261](#)
- [Driver Training Schools/Instructors Complaint](#) [MV3756](#)
- [Driver Training School Checklist](#) [MV3757](#)

Driver Training Schools

P.O. Box 7920
Madison WI 53707-7920

Email dotdrvtrnschool@dot.wi.gov

Phone (608) 264-7495

Fax (608) 223-7705

Contact Information

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