

NOTICE OF PROPOSED GUIDANCE DOCUMENT

DTIM BTLRRH 36

Pursuant to Wis. Stat. s. 227.112, the Wisconsin Department of Transportation is hereby seeking comment on DTIM BTLRRH 36, FTA Section 5310, a proposed guidance document.

PUBLIC COMMENTS AND DEADLINE FOR SUBMISSION

Comments may be submitted to the Wisconsin Department of Transportation for 21 days by:

1. Department's website: <https://appengine.egov.com/apps/wi/dot/guidance-docs?guidDocId=DTIMBTLRRH36>

2. Mailing written comments to:

Division of Transportation Investment Management
Wisconsin Department of Transportation
4822 Madison Yards Way
PO Box 7913
Madison, WI 53707- 7913

WEBSITE LOCATION OF FINAL GUIDANCE DOCUMENT

The final version of this guidance document will be posted at wisconsindot.gov to allow for ongoing comment.

AGENCY CONTACT

Kaleb Vander Wiele
DOTDTIMGuidanceDocs@DOT.WI.GOV



State of Wisconsin Department of Transportation

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Transportation coordination

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Transportation coordination involves human service agencies, transportation providers, consumer groups, and public officials working together to develop and improve services for individuals unable to provide their own transportation. Many of those served are not able to provide their own transportation as a result of disability, age or income. Transportation coordination provides more rides to more consumers through cooperation, communication and sharing resources, ensuring that transportation resources funded by local, state and federal programs are well-managed.

2019-2023 coordination plans updates

2019-2023 transportation coordination plan requirements

Federal transit law, as amended by the [FAST Act \(2015\)](#), requires that projects selected for funding

under the [Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities Program](#) be:

1. Must be included in a locally developed, coordinated public transit-human services transportation plan, and
2. The plan must also be developed and approved through a process that includes participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers and other members of the public.

Federal law requires coordinated plans to be updated every four to five years and the Wisconsin Department of Transportation (WisDOT) has developed tools and forms to assist in these required updates.

For an overview of coordinated plan requirements, please review the [2013-2018 plans](#) as well as the [2018 presentation](#).

2019-2023 coordination plan submittal and deadlines

Counties should submit plans electronically to [BlackCat® Grant Management System](#) by October 15, 2018. [A guide](#) has been developed to assist counties in submitting their plan into [BlackCat® Grant Management System](#).

The development of coordination plans is led by the [Regional Planning Commissions \(RPCs\)](#) in Wisconsin, and WisDOT must receive a completed plan from each county.

Contact Katie Patterson, Katherine.patterson@dot.wi.gov, (608) 264-7335 with questions related to the Transportation Coordination requirements or BlackCat login information.

2019-2023 coordination plan resources

Below are resources that may assist in public outreach and meeting facilitation for the development of each coordination plan.

- [☐ Coordination plan - required elements and reporting](#)
- [☐ Public outreach strategies](#)
- [☐ County coordination plans \(2013-2018\)](#)(Open the zipped folder, and then you can view or save the files).
- [☐ Wisconsin RPC and MPO map](#)
- [☐ Wisconsin RPC and MPO contact list](#)
- [☐ Framework for Action – Self Assessment Tool](#)
- [☐ Framework for Action – Facilitator's Guide](#)
- [☐ Nelson Nygaard Coordination Strategy Handbook](#) – A tool to develop local coordination plans

2019-2023 coordination plan forms

All forms required for the 2019-2023 coordination plans can be accessed on BlackCat but are also posted here for convenience. These forms are only templates, and counties should feel free to use their own documents.

1. [☐ Public announcement/flyer](#)
2. [☐ Meeting invite list](#)
3. [☐ Meeting agenda](#)
4. [☐ Participant list](#)
5. [☐ Transportation services inventory](#)

6. [□ Coordination plan sample worksheet](#)
7. [□ Coordination plan worksheet](#)
8. [□ Meeting evaluation](#)

2019-2023 informational resources for coordination plan completion

The information below provide resources on why coordination plans are mandated as well as current state transit information.

State resources

- [Specialized transit](#)
- [State and federal public transportation](#)
- [Wisconsin intercity bus service](#)

Federal resources

- [Federal Circular 9070.1G - Enhanced Mobility of Seniors and Individuals with Disabilities Program Guidance and Application Instructions](#)
- [Coordinated Public Transit Human Services Transportation Plans](#)
- [FAST Act \(2015\)](#)
- [Statewide Transportation Planning; Metropolitan Transportation Planning; Final Rule 49 CFR 613](#)

2019-2023 organizational resources for coordination plan completion

The organizational resources below may aid each county in getting appropriate stakeholders to public meetings to provide meaningful input on transit goals.

Local/state/tribal government organizations

- [Aging and Disability Resource Centers \(ADRCs\)](#)
- [Wisconsin Tribal Head Officials](#)
- [Wisconsin Community Action Agencies](#)
- [County Veterans Services Officers](#)

Advocacy groups

- [Greater Wisconsin Agency on Aging Resources \(GWAAR\)](#)
- [Wisconsin Independent Living Network](#)
- [Americans Disabled for Attendant Programs Today \(ADAPT\)](#)
- [Coalition of Wisconsin Aging Groups \(CWAG\)](#)
- [Rehabilitation for Wisconsin \(RFW\)](#)
- [Disability Rights Wisconsin](#)

National and state organizations

- [American Public Transportation Association](#)
- [Easter Seals Project ACTION](#)
- [United We Ride – The federal initiative for transportation coordination](#)
- [Community Transportation Association of America \(CTAA\)](#)

Additional transportation coordination resources

These resources may be helpful for general transportation coordination questions and issues.

Wisconsin resources

- [Rural Transportation Assistance Program \(RTAP\)](#) - Support for transit training
- [UW-Milwaukee Center for Transportation Education and Development \(CTED\)](#) – Courses and tools on a number of transit topics

Documents

- [Wisconsin Model of Coordination](#)
- [National Transit Database Glossary](#) – Glossary of terms used in transit programs
- [List of insurance companies providing coverage for volunteer drivers](#)

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