

**PROPOSED ORDER OF THE  
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION  
REVISING PERMANENT RULES**

The scope statement for this rule, SS 039-18, was published in Register No. 748A1, on April 4, 2018, and approved by State Superintendent Tony Evers on April 27, 2018. Pursuant to *Coyne v. Walker*, the Department of Public Instruction is not required to obtain the Governor's approval for the statement of scope for this rule. *Coyne v. Walker*, 2016 WI 38, 368 Wis. 2d 444.

The State Superintendent of Public Instruction hereby proposes an order to repeal and recreate PI 40, relating to the Early College Credit program and changes to PI 40 as a result of 2017 Wisconsin Act 59.

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**ANALYSIS BY THE DEPARTMENT OF PUBLIC INSTRUCTION**

**Statute interpreted:** s. 118.55, Stats.

**Statutory authority:** s. 118.55 (9), Stats.

**Explanation of agency authority:**

Under s. 118.55 (9), Stats., the State Superintendent shall promulgate rules to implement and administer the Early College Credit program, including rules establishing criteria for determining reimbursement amounts for pupil transportation under s. 118.55 (7g), Stats.

**Related statute or rule:** None.

**Plain language analysis:**

This proposed rule will repeal and recreate Chapter PI 40 of the Wisconsin Administrative Code to implement the Early College Credit program, which replaced the Youth Options program as a result of 2017 Wisconsin Act 59, the 2017-19 budget. Among the changes, the rule proposes to establish the following:

- The dates by which pupils may notify school boards of their intent to participate in the program during a summer session (fall and spring dates are set in statute).
- The date in which school boards and participating private schools may submit an itemized report of all payments made to each institution of higher education on behalf of the pupils participating in the program.
- Rules governing the determination of undue financial burden.
- Procedures for the reimbursement of transportation costs, including eligible modes of transportation and priority of reimbursement.
- Rules governing the determination of credits, including granting of high school credits for courses taken under the program, comparability of courses offered by a high school, and notification of appeal rights.
- Procedures for reviewing appeals under the program, as determined under ch. PI 1 of the Wisconsin Administrative Code.

**Summary of, and comparison with, existing or proposed federal regulations:** N/A

### **Comparison with rules in adjacent states:**

- **Illinois** (23 Illinois Administrative Code 1009): The Illinois Department of Education provides for a Dual Credit program, which permits high school students to enroll in a college course for both high school and college credit. The state also permits districts to enter into joint agreements with community college districts and other school districts to provide career education or advanced vocational training of 11<sup>th</sup> and 12<sup>th</sup> grade students. The rules permit appropriate measures to assess and grant eligibility for dual credit to students and specify that the determination of whether the course is offered for concurrent high school and college credit is made at the secondary level, according to the school's policies and district practices.

- **Iowa** (Iowa Administrative Code Chapter 281-22): The Iowa Department of Education created an umbrella program called Senior Year Plus (SYP) that encompasses Concurrent Enrollment, Postsecondary Enrollment Options Program (PSEO), Advanced Placement (AP), Career Academies, Regional Academies, and Project Lead the Way. The SYP program was implemented to provide increased and more equal access to college credit and AP courses. SYP programs offer students an opportunity to enroll in college coursework and, in most cases, receive both high school and college credit simultaneously. The rules establish the criteria pupils and eligible postsecondary institutions must meet in order to participate in an SYP program.

- **Michigan** (Michigan Administrative Code Section R 388.151-388.155): The Michigan Department of Education provides for payment from a school district's foundation grant for enrollment of certain eligible high school students in postsecondary courses of education under its Postsecondary Enrollment Options program. The rules and underlying statutes establish eligibility criteria for students, institutions, and courses; requires eligible charges (tuition, mandatory course or material fees, and registration fees) to be billed to a school district; establishes enrollment and credit requirements; requires school districts to provide counseling and information to eligible students and their parents; and requires intermediate school districts to report to the Department of Education.

- **Minnesota** (Minnesota Statutes section 124D.09): The Minnesota Department of Education permits 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grade students to earn college credit while still in high school through enrollment in and successful completion of college-level courses through its Postsecondary Enrollment Options program. The statutes provide that college-level courses may be provided in a high school (referred to as concurrent enrollment, or "college in the high school"), a postsecondary institution, or another location according to an agreement between a public school board and the governing body of an eligible public postsecondary system or an eligible private postsecondary institution.

### **Summary of factual data and analytical methodologies:**

2017 Wisconsin Act 59 eliminated the Youth Options program and created the Early College Credit program, which allows public and private high school pupils to enroll in an institution of higher education for the purposes of taking one or more nonsectarian courses for high school and/or postsecondary credit. Under the program, the pupil is responsible for 25 percent of the tuition if the pupil takes a course for postsecondary credit only; however, the school board must waive the pupil's financial responsibility if the Department determines that the cost would pose an undue financial burden on the pupil's family. Additionally, 2017 Wisconsin Act 59 requires the Department to reimburse certain pupils' families for transportation costs incurred as a result of participating in the Early College Credit program. The Department is proposing to repeal and recreate Chapter PI 40 so that it may implement changes in the statutes as a result of 2017 Wisconsin Act 59, including establishing a definition for undue financial burden and revising criteria for determining reimbursement amounts for pupil transportation. Unless a rule is in place, statute and rule will not be consistent and the Department may be prevented from efficiently administering the program.

**Analysis and supporting documents used to determine effect on small business or in preparation of economic impact report:** N/A

**Anticipated costs incurred by private sector:** N/A

**Effect on small business:**

The proposed rules will have no significant economic impact on small businesses, as defined in s. 227.114 (1) (a), Stats.

**Agency contact person:** (including email and telephone)

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**Place where comments are to be submitted and deadline for submission:**

Comments should be submitted to Carl Bryan, Department of Public Instruction, 125 S. Webster Street, P.O. Box 7841, Madison, WI 53707-7841 or at [adminrules@dpi.wi.gov](mailto:adminrules@dpi.wi.gov). The Department will publish a hearing notice in the *Administrative Register* which will provide information on the deadline for the submission of comments.

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**SECTION 1. PI 40 is repealed and recreated to read:**

**Chapter PI 40  
EARLY COLLEGE CREDIT PROGRAM**

**PI 40.01 Definitions.** In this chapter:

- (1) “Governing body of a private school” has the meaning given under s. 118.55 (1) (b), Stats.
- (2) “Institution of higher education” has the meaning given under s. 118.55 (1) (bm), Stats.
- (3) “Parent” includes a guardian.
- (4) “Participating private school” has the meaning given under s. 118.55 (1) (c), Stats.

**PI 40.02 Applicability.** This chapter governs the early college credit program under s. 118.55, Stats., and is promulgated pursuant to s. 118.55 (9), Stats.

**PI 40.03 Notification to school board or governing board.** A pupil intending to enroll in an institution of higher education under s. 118.55, Stats., shall provide the notice under s. 118.55 (3) (a), Stats., by the following dates:

- (1) By February 1 if the pupil intends to enroll in the summer semester or session.
- (2) By March 1 if the pupil intends to enroll in fall semester.
- (3) By October 1 if the pupil intends to enroll in the spring semester.

**PI 40.04 Report to the department.** By June 15, the school board or participating private school shall submit to the department the itemized report required under s. 118.55 (5) (e), Stats., on a form provided by the department.

**PI 40.05 Undue financial burden.** The department shall determine under s. 118.55 (6) (c) 2., Stats., that paying 25 percent of the cost of a course is an undue financial burden on a pupil's family if the pupil is eligible for free or reduced price lunch under 42 USC 1758 (b) (1).

**PI 40.06 Transportation reimbursement.**

(1) Request form. A parent seeking reimbursement of transportation costs under s. 118.55 (7g), Stats., shall file the request on a form provided by the department. The request shall be filed with the department by the first Friday in February for the fall semester, by the first Friday in July for the spring semester, and by the first Friday in October for the summer semester or session.

(2) Mode of transportation.

(a) The state superintendent may only reimburse a parent under s. 118.55 (7g), Stats., for the cost of using a private vehicle if public transportation is unavailable or using public transportation would prevent the pupil from being able to attend the institution of higher education.

(b) The state superintendent may only reimburse a parent under s. 115.55 (7g), Stats., for a mode of transportation other than public transportation and a private vehicle if all of the following apply:

1. Public transportation is unavailable or using public transportation would prevent the pupil from being able to attend the institution of higher education.

2. The pupil or the pupil's parent do not have access to a private vehicle.

(3) Priority of reimbursement. If adequate funds are not available under s. 20.255 (2) (cy), Stats., to reimburse each eligible request for reimbursement under this section, the state superintendent shall make reimbursements as follows:

(a) The state superintendent shall first fully reimburse each family eligible for free or reduced price lunch under 42 USC 1758 (b) (1) or, if there are insufficient funds, on a prorated basis.

(b) If there are funds remaining after fully reimbursing families under par. (a), the state superintendent shall reimburse any remaining requests for reimbursement fully or, if there are insufficient funds, on a prorated basis.

**PI 40.07 Determination of credit**

(1) Awarding credit.

(a) A school board or governing body may deny high school credit for a postsecondary course taken under s. 118.55, Stats., if any of the following apply:

1. The postsecondary course is comparable to a course offered by the school district, as determined under sub. (2).

2. At least 80 percent of the postsecondary course covers content for which the pupil has already received high school credit for.

3. The postsecondary course covers content previously offered to the pupil in a different postsecondary course under s. 118.55, Stats., and the pupil received a failing grade in that course.

(b) Except as provided under par. (a), a school board shall grant high school credit for a course taken under s. 118.55, Stats., if the postsecondary course meets any high school graduation requirement under s. 118.33, Stats., including any requirement contained in the school board's policy required under s. PI 18.03 (2) or if the course fulfills any elective requirement.

(c) Except as provided under par. (b), a governing body shall grant high school credit for a course taken under s. 118.55, Stats., if the postsecondary course meets any high school graduation requirement.

(d) A school board and governing body shall evaluate a postsecondary course for high school credit under this subsection using the same method and criteria it would to approve a course the school board or governing body offered for high school credit.

(2) Comparability. A postsecondary course is comparable to a course offered by a high school if all of the following apply to the high school course:

(a) The high school course is offered or will be offered between the date the pupil submits a notice under s. 118.55 (3) (a), Stats., and the date the pupil is expected to graduate from high school.

(b) The content of the high school course is at least 80 percent equivalent to the content of the postsecondary course. A determination under this paragraph shall be made by comparing, if available, the curriculum guide, course expectations, course goals, and the scope and sequence of the high school course to the course syllabus, if available, and course description for the postsecondary course.

(3) Notification of appeal rights.

(a) A school board's written notification under s. 118.55 (3) (b), Stats., regarding comparability of courses, satisfaction of high school graduation requirements, or the number of high school credits to be awarded shall inform the pupil of the right to appeal the school board's decision to the state superintendent within 30 days of the decision.

(b) A governing board's written notification under s. 118.55 (3) (b), Stats., regarding comparability of courses, satisfaction of high school graduation requirements, or the number of high school credits to be awarded shall inform the pupil of the right to appeal the governing board's decision to the governing board within 30 days of the decision.

**PI 40.08 Appeals.** The state superintendent shall review appeals made under s. 115.55 (3) (b), Stats., using the procedures under ss. PI 1.03 and 1.04 (9).

## **SECTION 2. EFFECTIVE DATE:**

The proposed rules contained in this order shall take effect on the first day of the month commencing after the date of publication in the Wisconsin Administrative Register, as provided in s. 227.22 (2) (intro.), Stats.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018

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Tony Evers, PhD  
State Superintendent