

**Appendix C**  
**NOTICE TO ADJACENT PROPERTY OWNERS**  
**STATE OF WISCONSIN -- LIVESTOCK FACILITY SITING**  
Wis. Stats. § 93.90; Wis. Adm. Code ch. ATCP 51

\_\_\_\_\_ (“political subdivision”) has received an application from \_\_\_\_\_ (“applicant”) to approve a new or expanded livestock facility located at \_\_\_\_\_.

The application form and worksheets, which are prescribed by state law, describe the proposed facility in detail including how the applicant will comply with applicable state siting standards relating to:

- Odor management.
- Property line and road setbacks.
- Manure management.
- Manure storage facilities.
- Runoff management.

The application materials may be viewed (by visiting this website: \_\_\_\_\_ (at this address during normal business hours: \_\_\_\_\_) [strike what does not apply].

The boxes checked below describe the procedures for making a decision on this application:

The political subdivision notified the applicant that its full application was complete on \_\_\_\_\_. Under state law, the political subdivision must normally grant or deny the application within 90 days after that date.

Based on a completeness determination, the political subdivision must approve the application unless it finds, based on other clear and convincing evidence, that the application fails to meet state standards.

A political subdivision must grant or deny a request to modify an existing local approval within 45 days after the livestock operator’s submission of a complete application.

Interested persons may submit comments and information, in writing, by \_\_\_\_\_.

The political subdivision will hold a public hearing on this matter, and will publish a hearing notice in the normal manner.

An applicant, or a person who resides or owns land within 2 miles of the proposed livestock facility, may appeal the political subdivision’s decision to the Wisconsin Livestock Facility Siting Review Board. An appeal, if any, must be filed within 30 days.

On the back side of this notice, you will find a short summary of state livestock facility siting requirements. For more information, you may call \_\_\_\_\_ or visit the state website at <http://livestocksiting.wi.gov>

**State Livestock Facility Siting Requirements (For New or Expanded Livestock Operations that Need a Local Permit)**

Requirement	Applies to	Provisions
Application and Worksheets	All applicants	<ul style="list-style-type: none"> <li>• Describes proposed livestock operation in detail including a narrative</li> <li>• Shows number of “animal units” (AU) proposed</li> <li>• Documents compliance with state siting standards</li> </ul>
Setbacks (see site map)	All applicants	<ul style="list-style-type: none"> <li>• Requires that livestock structures meet local setbacks (cannot exceed state maximums of 100 to 300 feet depending on size)</li> <li>• Requires setbacks for new and expanding manure storage and certain housing types ranging from 400 to 2,500 feet depending on the facility size</li> <li>• Setbacks may be reduced by odor control practices.</li> <li>• Grandfathers existing structures and allows limited expansion away from property line</li> <li>• Must comply with existing water quality setbacks (wetland, floodplain, well setbacks)</li> </ul>
Odor Management (see worksheet)	<p>All applicants, with a focus on livestock operations that have:</p> <ul style="list-style-type: none"> <li>• Manure storage or housing structures near their property lines, or</li> <li>• New or expanded manure storage or housing structures that cannot meet setbacks without odor control practices</li> </ul>	<ul style="list-style-type: none"> <li>• Remain in compliance with odor standard incorporated into existing permit (released when a subsequent approval is granted for an expansion)</li> <li>• Must have an odor management plan if existing storage within 600 feet of property line or existing housing is within 400 feet</li> <li>• Update odor management plan if political subdivision receives verified odor complaint</li> <li>• Document reductions in setbacks for new and expanded manure storage and high odor housing structures based on odor control practices</li> </ul>
Waste and Nutrient Management (see worksheet)	All applicants	<ul style="list-style-type: none"> <li>• Documents amount of manure and other waste that will be generated.</li> <li>• Describes how wastes will be managed (e.g. composting, land spreading)</li> <li>• Identifies land for manure spreading including restrictions</li> <li>• Requires a checklist showing that the operation has a plan to manage the application of manure and other nutrients to meet crop needs while minimizing risks to water resources.</li> <li>• Comply with performance standards for tillage setbacks and phosphorus management</li> </ul>
Waste Storage Facilities (see worksheet)	All applicants with manure storage structures	<ul style="list-style-type: none"> <li>• Construct new and expanded storage structures according to technical standards.</li> <li>• Certify that existing structures are safe (not leaking or failing)</li> <li>• Close structures that are not safe</li> <li>• Operate structures according to performance standards</li> </ul>
Runoff Management (see worksheet)	All applicants	<ul style="list-style-type: none"> <li>• Prevent significant discharges from animal lots, feed storage, and milking center waste</li> <li>• Certify that feed storage are safe (not leaking or failing)</li> <li>• Meet discharge standards for existing animal lots</li> <li>• Design new and expanded animal lots, and feed storage to the latest technical standards (exceptions apply)</li> <li>• Meet state nonpoint pollution standards</li> </ul>
Training and Response Plans	All applicants	<ul style="list-style-type: none"> <li>• Develop incident response plan (spills and odor events)</li> <li>• Develop employee training (manure and odor mgmt.)</li> </ul>