

**Scott Walker**  
Governor

**Edward F. Wall**  
Secretary



## State of Wisconsin Department of Corrections

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### Modifications From Agency

March 31, 2014

BY EMAIL TRANSMISSION AND FIRST CLASS MAIL

Representative Garey Bies  
Chairperson, Assembly Committee on Corrections  
Room 216 North  
State Capitol  
P.O. Box 8952  
Madison, WI 53708

Senator Jerry Petrowski  
Chairperson, Senate Committee on Transportation, Public Safety, and Veterans and Military Affairs  
Room 123 South  
State Capitol  
P.O. Box 7882  
Madison, WI 53707-7882

RE: CR 13-038: chapter DOC 350, relating to jails

Dear Representative Bies and Senator Petrowski:

The Department of Corrections proposes to make germane modifications to CR 13-038, chapter DOC 350, Jails, specifically s. DOC 350.18, in order to clarify the current rule proposal concerning the observation of inmates by jail staff. The Department proposes to modify the proposed s. DOC 350.18 to read as follows:

DOC 350.18 Security. The jail shall have policies and procedures relating to jail security, including all of the following components:

(1) INMATE SUPERVISION. ~~To ensure their wellbeing, all inmates are physically observed by jail staff at frequent and irregular intervals not to exceed the following:~~ The jail shall have a system providing for well-being checks of inmates. Policies and procedures shall provide that all inmates are personally observed by jail security staff at staggered intervals not to exceed the following:

- (a) 60 minutes ~~for inmates housed in general population.~~
- (b) 15 minutes for inmates housed on suicide watch.

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(2) SUPPLEMENTAL OBSERVATION. A video monitoring system may be used to supplement but not replace ~~physical~~ personal observations.

(3) DOCUMENTATION. Each observation shall be documented.

(4) INMATE COUNTS. Description of the system for physically counting inmates. Formal counts shall be completed and documented at least three times per day, with a minimum of one count per shift.

If there are any questions, please contact me.

Sincerely,

Kathryn R. Anderson  
Chief Legal Counsel

Cc Edward F. Wall, Secretary