



**WISCONSIN DEPARTMENT OF  
ADMINISTRATION**

**JIM DOYLE**  
GOVERNOR

**MICHAEL L. MORGAN**  
SECRETARY

Office of the Secretary  
Post Office Box 7864  
Madison, WI 53707-7864  
Voice (608) 266-1741  
Fax (608) 267-3842

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**NOTICE OF SUBMITTAL OF PROPOSED RULE OF THE  
DEPARTMENT OF ADMINISTRATION  
TO WISCONSIN LEGISLATIVE COUNCIL STAFF**

***Rule Submittal Date***

On August 28, 2009, the Wisconsin Department of Administration submitted a proposed rule-making order to the Wisconsin Legislative Council Rules Clearinghouse.

***Analysis***

The proposed rule creates Chapter Adm 13, relating to the use of electronic signatures by governmental units.

Section 137.25(2), Wis. Stats., requires the Department to adopt by rule, standards regarding the receipt of electronic signatures that promote consistency and interoperability with standards adopted by other governmental units of the state, other states, the federal government and nongovernmental persons interacting with governmental units of the State.

Under the proposed rule, governmental entities that choose to use or accept electronic signatures are required to determine the level of assurance necessary for persons signing electronically. The proposed rule identifies four levels of assurance and the standards that must be met for each signature level. The proposed rule also requires the Department to issue guidelines regarding the technical solutions available to accomplish the desired level of certainty for any given signature application.

***Agency Procedure for Promulgation***

A public hearing is required and will be scheduled at a later date. The Department of Administration Legal Counsel Office is primarily responsible for the promulgation of the proposed rule.

***Contact Information***

If you have any questions regarding the proposed rule, please contact:

Donna Sorenson  
Department of Administration  
101 E. Wilson Street, 10<sup>th</sup> Floor  
P.O. Box 7864  
Madison, WI 53707-7864  
Telephone: (608) 266-2887  
E-Mail: [Donna.Sorenson@Wisconsin.gov](mailto:Donna.Sorenson@Wisconsin.gov)

Dated: August 28, 2009

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Michael L. Morgan  
Secretary of Administration