DATE: November 14, 2008

TO: Legislative Reference Bureau and Secretary of the Department of

Administration

FROM: Johnnie L. Smith

Administrator

RE: Submission of Proposed Administrative Rule to the Legislative Council

for Review

This is to inform you that a proposed amendment to Wisconsin Administrator Code WEM 1 has been submitted on this date to the Legislative Council relating to the establishment of fee revisions to facilities housing Hazardous chemicals and extremely hazardous substances as defined in WEM 1/02 (5).

A public hearing is required on this proposed rule amendment and the dates for those hearings are as follows:

Date: Thursday, December 18, 2008

Time: 9:30 a.m.

Locations: Wisconsin Emergency Management

2400 Wright St. Witmer Hall

Madison, WI. 53704

Date: Friday, December 19, 2008

Time: 1:00 p.m.

Location: University of Wisconsin- Marathon County

Conference Room # 5

212 River Dr.

Wausau, WI. 54403-5476

(For directions go to www.marathon.uwex.edu)

The contact person is William Clare, Planning Section Supervisor. He can be emailed at William.clare@wisconsin.gov or telephone him at 608-242-3220.

The organizational unit responsible for preparing the rule is Wisconsin Emergency Management, Department of Military Affairs.