

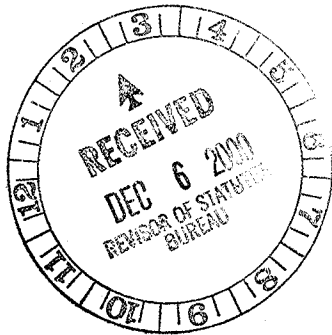
**CERTIFICATE**

**STATE OF WISCONSIN  
DEPARTMENT OF REGULATION AND LICENSING**

**TO ALL WHOM THESE PRESENTS SHALL COME, GREETINGS:**

*I, Kimberly Nania, Director, Bureau of Health Service Professions in the Wisconsin Department of Regulation and Licensing and custodian of the official records of the Examining Board of Social Workers, Marriage and Family Therapists and Professional Counselors, do hereby certify that the annexed rules were duly approved and adopted by the Examining Board of Social Workers, Marriage and Family Therapists and Professional Counselors on the 5<sup>th</sup> day of December, 2000.*

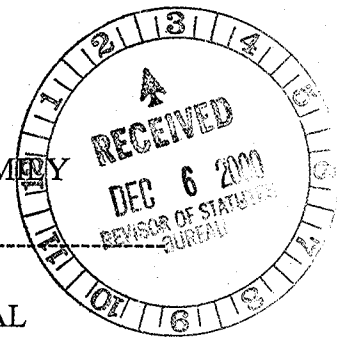
*I further certify that said copy has been compared by me with the original on file in this office and that the same is a true copy thereof, and of the whole of such original.*



**IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of the board at 1400 East Washington Avenue, Madison, Wisconsin this 5<sup>th</sup> day of December, 2000.**

*Kimberly Nania PhD*  
**Kimberly Nania, Director, Bureau of Health Service Professions, Department of Regulation and Licensing**

STATE OF WISCONSIN  
EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY  
THERAPISTS AND PROFESSIONAL COUNSELORS



IN THE MATTER OF RULE-MAKING : ORDER OF THE  
PROCEEDINGS BEFORE THE : EXAMINING BOARD OF SOCIAL  
EXAMINING BOARD OF SOCIAL : WORKERS, MARRIAGE AND FAMILY  
WORKERS, MARRIAGE AND FAMILY : THERAPISTS AND PROFESSIONAL  
THERAPISTS AND PROFESSIONAL : COUNSELORS ADOPTING RULES  
COUNSELORS : (CLEARINGHOUSE RULE 00-054)

ORDER

An order of the Examining Board of Social Workers, Marriage and Family Therapists and Professional Counselors to *renumber* SFC 8.03 (1) to (8); to *renumber and amend* SFC 8.03 (intro.); to *amend* SFC 8.02 (1) (intro.), (a) and (c), (2), (6), (9) ; and to *create* SFC 8.03 (2), relating to continuing education programs.

Analysis prepared by the Department of Regulation and Licensing.

ANALYSIS

Statutes authorizing promulgation: ss. 15.08 (5) (b), 227.11 (2) and 457.22, Stats.

Statutes interpreted: s. 457.22, Stats.

Under ch. SFC 8, social workers, advanced practice social workers, independent social workers and independent clinical social workers are required to complete continuing education in order to renew their certificates on July 1 of every odd-numbered year. These continuing education requirements for social workers were implemented on June 1, 1999. This proposed rule-making order clarifies what types of programs will be acceptable for meeting those requirements, including professional seminars, self-study courses, etc.

TEXT OF RULE

SECTION 1. SFC 8.02 (1) (intro.), (a) and (c), (2), (6) and (9) are amended to read:

SFC 8.02 (1) (intro.) Unless granted a postponement or waiver under sub. (7), every social worker, advanced practice social worker, independent social worker, and independent clinical social worker certificate holder shall complete at least 30 ~~hours of~~ continuing education hours in each 2-year certification period which begins on July 1 of each odd-numbered year as specified in s. 457.20 (2), Stats.

(a) The 30 ~~hours of~~ continuing education hours shall be in courses and programs specified in this chapter.

(c) In this chapter ~~one hour of continuing education~~ “continuing education hour” or “CEH” means a period of continuing education consisting of not less than 50 minutes.

(2) Continuing education hours shall apply only to the certification period in which the hours are acquired. A certificate holder who applies for renewal after the renewal date specified in s. 457.20 (2), Stats., shall submit proof to the section that he or she has completed at least 30 ~~hours of continuing education~~ hours during the 2 years immediately preceding the date of application for renewal and meet the requirements for late renewal specified in s. 440.08 (3), Stats. Continuing education hours submitted to satisfy this requirement for late renewal shall not be used to satisfy continuing education requirements for a subsequent renewal.

(6) Applicants from other states applying under s. 457.15 (1), Stats., shall submit proof of completion of at least 30 ~~hours of continuing education~~ hours substantially meeting the requirements of this chapter within the 2-year certification period prior to application.

(9) A certificate holder who has been granted an exemption from the requirements of this chapter based on retirement from the active practice of social work may not return to the active practice of social work without submitting evidence satisfactory to the section that the holder completed at least 30 ~~hours of continuing education~~ hours during the 2 years immediately preceding the date of application to return to active practice and meets the requirements for late renewal specified in s. 440.08, Stats.

SECTION 2. SFC 8.03 (intro.) is renumbered SFC 8.03 (1) (intro.) and amended to read:

**SFC 8.03 Continuing education programs.** (1) (intro.) The acceptability of a continuing education program depends on the subject matter of the program rather than the program’s title. The subject matter of a program in social work ethics should address one or more of the topics in ch. SFC 20. A continuing education program may be used to satisfy the requirements of this chapter if the subject matter of the continuing education program is one or more of the following:

SECTION 3. SFC 8.03 (1) to (8) are renumbered SFC 8.03 (a) to (h).

SECTION 4. SFC 8.03 (2) is created to read:

SFC 8.03 (2) A continuing education program may take any of the following forms, with credit granted as follows:

(a) Formal presentations of relevant professional material at seminars, workshops, programs or institutes, which may include formal presentation and directed discussion of videotaped material: 1 CEH per hour of continuing education for attendees, 2 CEHs per hour of continuing education for presenters, but no additional CEHs will be granted for subsequent presentations of the same material.

(b) University, college or vocational technical adult education courses, which may include formal presentation and directed discussion of videotaped instruction: 10

CEHs per semester credit or 6.6 CEHs per quarter credit for students, 20 CEHs per semester hour or 13.2 CEHs per quarter hour for instructors, but no additional CEHs will be granted for subsequent presentations of the same material.

(c) Educational sessions at state and national conferences: 1 CEH per hour of continuing education for attendees; 2 CEHs per hour of continuing education for presenters, but no additional CEHs will be granted for subsequent presentations of the same material.

(d) Educational telephone network (ETN) courses: 1 CEH per hour of continuing education for attendees, 2 CEHs per hour of continuing education for presenters, but no additional CEHs will be granted for subsequent presentations of the same material, and ETN courses may not be used to satisfy the social work ethics requirement.

(e) Interactive internet learning courses offered by an accredited university or preapproved by the ASWB: 1 CEH per .1 CEU of instruction, but no more than 16 CEHs for interactive internet courses will be accepted in any biennium.

(f) Self-study courses approved by the association of social work boards, including courses via the internet: 1 CEH per credit completed, but self-study courses may not be used to satisfy the social work ethics requirement, and a maximum of 5 CEHs for self-study courses will be accepted in any biennium unless an exception is granted in advance by the section based on hardship or other extenuating circumstances.

(g) Authorship of a published textbook or professional resource book: 20 CEHs.

(h) Authorship of a published chapter in a textbook or professional resource book, or a professional journal article: 8 CEHs.

(i) Development of alternative media, computer software, videotapes, or audiotapes: 8 CEHs.

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(END OF TEXT OF RULE)

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The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin administrative register, pursuant to s. 227.22 (2) (intro.), Stats.

Dated December 6, 2000

Agency Cynthia L. Thompson, Chair, Social  
Chairperson W. Ben Section  
Examining Board of Social Workers, Marriage  
and Family Therapists and Professional Counselors

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11/30/00



State of Wisconsin

DEPARTMENT OF REGULATION AND LICENSING

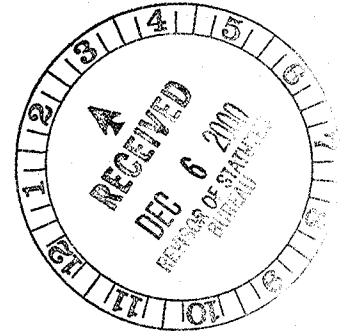
CORRESPONDENCE/MEMORANDUM

**DATE:** December 6, 2000

**TO:** Gary Poulson  
Assistant Revisor of Statutes

**FROM:** Pamela A. Haack, Paralegal  
Department of Regulation and Licensing  
Office of Administrative Rules

**SUBJECT:** Final Order Adopting Rules



**Agency: Examining Board of Social Workers,  
Marriage and Family Therapists and Professional Counselors**

**Clearinghouse Rule 00-054**

Attached is a copy and a certified copy of a final order adopting rules relating to continuing education programs.

Please stamp or sign a copy of this letter to acknowledge receipt.

Thank you.