Office of Legal Counsel F-83282 (01/09)

## ADMINISTRATIVE RULES - FISCAL ESTIMATE

<ol> <li>Fiscal Estimate Version</li> <li>☑ Original □ Updated □ Corrected</li> </ol>				
Administrative Rule Chapter Title and Number				
DHS 1 Uniform Fee System				
3. Subject				
To repeal and recreate DHS s. 1.03 (20) and 1.06 (3) (d) and (e) relating to client records.				
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4. State Fiscal Effect:				
☐ No Fiscal Effect	☐ Increase Existing Revenues	☐ Increase Costs		
☐ Indeterminate	☐ Decrease Existing Revenues	☐ Yes ☐ No May be possible to absorb within agency's budget.		
		☐ Decrease Costs		
5. Fund Sources Affected:  ☐ GPR ☐ FED ☐ PRO ☐ PRS ☐ SEG ☐ SEG-S		6. Affected Ch. 20, Stats. Appropriations:		
		435(2)(a),(bm),(g), & (gk)		
7. Local Government Fiscal Effect:				
☐ No Fiscal Effect	☐ Increase Revenues	☐ Increase Costs		
	☐ Decrease Revenues	☐ Decrease Costs		
8. Local Government Units Affected:				
☐ Towns ☐ Villages ☐ Cities ☒ Counties ☐ School Districts ☐ WTCS Districts ☐ Others:				
9. Private Sector Fiscal Effect (small businesses only):				
	☐ Increase Revenues	☐ Increase Costs		
☐ Indeterminate	☐ Decrease Revenues ☐ Yes ☐ No May have significant economic impact on a substantial number of small businesses	☐ Yes ☐ No May have significant economic impact on a substantial number of small businesses ☐ Decrease Costs		
10.Types of Small Businesses Affected:				
The rules do not affect businesses.				
11. Fiscal Analysis Summary				

The Department proposes to promote uniformity and cost savings by revising the status and retention period for records of clients who have unpaid liability to the Department or counties. The changes include repealing and recreating rules to more clearly state when a client record may be closed. The changes also include reducing the retention period for closed inpatient mental health records under s. DHS 1.06 (3) (e) from 10 years to 5 years. The current rules are confusing for Department and county staff and have led to different interpretations. The proposed changes may decrease costs and should

increase uniformity and accountability for counties and the Department. The Department's potential savings may be up to \$1,000 annually.

## 12. Long-Range Fiscal Implications

None known.

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